

Introduction

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections

1. General Profile
2. IQAC (internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institution vision and goals. The survey result would enable the institution and IQAC to create a quality index profile, which would be a self-learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgment or categorization on institutional quality is intended.

IMPORTANT

In order to enable institution to have a preview of the questionnaire, the PDF version is available on the NAAC website.

When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filled-up questionnaire, please take printouts of each completed page before proceeding further.

2.

1. Kindly provide the details of the institution

Name of institution : MGV, ARTS SCIENCE AND COMMERCE COLLEGE MANMAD
Year of Establishment : JUNE 1969
Of the institution
Address Line 1 : CHANDWAD ROAD
Address Line 2 : OPPOSITE PETROL PUMP
City/ Town : MANMAD
State : MAHARASTRA
Postal Code : 423104
Email Address : manmad_college@rediffmail.com

2. NAAC Accreditation/Reaccreditation Details

Year of Accreditation/ : 2003-2004
Reaccreditation:
Current Grade : B
CGPA:-_

3. Institution Status

Affiliated Permanent

4. Contact person Details

Name of Head of : PRINCIPAL HARISH .ADKE
Institution:
Contact Phone: 9890184944
Email: manmad_college@rediffmail.com
Website URL: www.mgv.org.in/manmadcollege
Name of IQAC Co- : Mrs.K.S.Kakhandki
Coordinator:
Email : manmad_college@rediffmail.com

SECTION 1

This section is related to institutional goals, vision and mission, academic programmer and activities. Strategies and section plans for institution building

5. Number of academic programmer exiting (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.):	-3
Post graduate (MA/M.Sc./M.Com etc.):	-2
Research Programs (M.Phil. /Ph.D.):	-0
Certificate programmes-	-0
Professional programs	
(BTeach/Teach/B.Ed./M.Ed./Medicine/Pharmacy/Paramedical/Nursing etc.)-	-0
Other value added programs	-0
Any other programmer offered (specify)	

6. Details on Programme Development (Enter a number; 0 for nil)

New programs added during the year =	-0
New programs designed=	-0
Programs under revision interdepartmental =	-0
Collaborative programs=	-0
Inter institutional collaborative programs=	-0
Number of review committee	
Recommendations implemented (total)=	-0
Number of NAAC peer team	
Recommendations implemented =	-2
Number of UGC / any other expert committee	
Recommendation implemented =	-0
Number of review committee	
Recommendation under implementation =	-0
Number of NAAC peer team	
Recommendation under implementation =	-0
Number of UGC/ any other expert committee recommendation under	
Implementation=	-0

7. Faculty details (Enter a number; 0 for nil)

Total faculty strength required as	
Per norms for all programs total faculty on rolls:	-33
Faculty added during the year:	-30
Faculty positions vacant	
Faculty left during the year:	-0
Total number of visiting faculty:	-3
Total number of guest faculty:	-0

8. Qualification of faculty

PhD and above MPhil	-2
Master any other (specify)	-2

9. Faculty qualification improvement

PhD awarded to existing faculty =	-8
MPhil awarded to existing faculty =	-6
Any other degree awarded to =	-16
Existing faculty =	-0

10. Administrative staff details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	
Administrative staff (actual strength) =	-1
Added during the year of =	-0
Reporting	
Left during the year number of past vacant =	-0

11. Technical support staff details (Enter a number; 0 for nil)

Technical support staff	
(Total sanctioned strength) =	-38
Technical support staff	
(Actual strength) =	-38
Added during the year =	-0
Left during the year =	-0
Number of post vacant =	-0

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance quality of the institution as perceived by faculty, student alumni and other stakeholders (social perception of the institution) in line with vision, mission and goals of the institution

12. Establishment details

Year of establishment of IQAC 03/07/2004

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members=	-13
Number of alumni in IQAC=	-1
Number of students in IQAC=	-1
Number of faculty in IQAC =	-5
Number of administrative staff in IQAC =	-2
Number of technical staff in IQAC =	-1
Number of management Representatives =	-1
Number of external expert in IQAC =	-1
Number of any other stakeholder and Community representative=	-1

14. IQAC meetings

Number of IQAC meetings held during the Year= -2

15. Whether calendar of activities of IQAC formulated for the academic year

YES

16. IQAC Plans for development (Enter a number; 0 for nil)

Number of academic programsproposed=	-0
Number of value added programs=	-0
Number of skill oriented programsproposed=	-0
Number of faculty competency and development programs Proposed=	-0
Number of other staff development Programme proposed=	-0
Number of student mentoringprogrammer proposed=	-0
Number of co-curricular activities Proposed=	-4
Number of inter department cooperative schemes proposed=	-2
Number of community extension Programme proposed=	-2
Any other programsproposed (specify)=	-2

17. IQAC plans for development & implementation (Enter a number; 0 for nil)

Number of academic programs implemented =	-0
Number of value added programs Implemented=	-0
Number of skill oriented programs implemented =	-0
Number of faculty competency and development programme implemented=	-1
Number of other staff development programs implemented =	-0
Number of student mentoring pregame implemented =	-0
Number of co-curricular activities implemented=	-0
Number of inter departmental cooperative programmer Implemented=	-2
Number of community extension=	-2
Any other programs suggested that are Implemented (specify)=	-0

18. IQAC seminars and Conference (Enter a number; 0 for nil)

Number of seminars / conferences /	
Workshop organized by IQAC within the institution =	-0
Number of participants from of the institution=	-0
Number of participants from outside=	-0
Number of external experts invited=	-0
Number of external conferences / seminars	
/ Workshops on institutional	
Quality attended =	-0
Number of events conducted with IQAC of other	
Institution as collaborative programs=	-0

19. Did IQAC receive any foundering from UGC during the year?

Yes

No

20. If the response to Qn.18 is yes, please provide the amount received from UGC – (Input 0- if NA / Nil) any other source including internal financial support from the Management (specify amount)

Amount Received from UGC	-
Amount received form any	-
Other source including the	
College management	

21. Any significant contribution made by IQAC on quality enhancement during current year

(Please provide details in bullet format)

SECTION III

In the section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic programs

Number of new academic

Programs developed or designed

By faculty= -0

Number of faculty members involved in curriculum

Restructuring / revision syllabus development = -4

Number of programs in which evaluation process reformation

Taken up and implemented = -6

Number of active teaching days during the current

Academic year = -248

Average percentage of attendance of students= -85%

Percentage of classes engaged by guest

Faculty and temporary teachers = -6%

Number of self-financed programs offered= -0

Number of aided programme offered= -0

Number of programs discontinued

During the year= -0

23. Whether any systematic student feedback mechanism is in place?

Yes

24. Feedback details (if answer to Question 20 is yes)

Percentage of courses

Where student feedback is taken= -100%

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, projects, and Publication details for the Year

Number of major research	
Project undertaken during year =	-0
Number of minor research projects undertaken during year=	-1
Number of major ongoing	
Projects=	-0
Number of major of ongoing projects =	-1
Number of major projects completed =	-0
Number of minor projects completed =	-1
Number of major project proposals submitted for external funding =	-2
Number of minor project proposals submitted for external funding =	-3
Number of research publication in peer reviewed journal =	-0
Number of research publication in international peer reviewed journals=	-0
Number of research publication s in national peer reviewed =	-0
Number of research papers accepted for publication in international peer reviewed =	
Journals=	-0
Number of research papers accepted for publication in national peer reviewed	
Journals=	-0
Average of impact factor of publication reported=	-0
Number of books published =	-0
Number of edited books published=	-0
Number of books (single authored) published=	-0
Number of books (coauthored) published =	-0
Number of conference attended by faculty=	-30
Number of international conference	
Attended =	-2
Number of national conference attended =	-7
Number of papers presented in	
Conference=	-5
Number of papers	
Presented in national conference =	-0

Numbers of papers	
Presented in national conference =	-5
Number of conference organized by the institution =	-2
Number of faculty acted as expert's resource	
Persons=	-6
Number of faculty acted as export	
Resource persons international=	-0
Number of collabcollbarative with international institution=	-0
Number of collaborations with international institutions=	-0
Number of collaboration with national institute =	-0
Number of linkages created	
During the year =	-0
Total budget to research for current year	
As a total percentage of total institution	
Budget =	-0
Amount of external research founding received	
In the year=	-0
Number of patents received in the year =	-0
Number of patents applied	
For in the year=	-0
Number of research awards / recognitions	
Received by faculty and research fellows of the institution in the year =	-0
Number of PhD awarded during the year =	-0
Percentage of faculty members invited as external	
Experts / resource=	-2
Persons / reviewers / reference or any	
Other significant research activities=	-20

SECTION 4

This section deals with student mentoring and support system existing in the institution. This includes student's activities, mentoring, and opportunities for development and inclusive practice.

27. Student details and supports mechanisms

The total intake of students

For various courses (sanctioned)= -1298

Actual enrollment during the year= -1167

Student dropout percentage

During the year = -8%

Success percentage in the final

Examination across the courses= -92%

Number of academic distinction in

Final examination and percentage = -129

Number of students who got admitted to institution of

National importance= -0

Number of students admitted to institutions abroad = -0

Number of students qualified in UGC net / set = -0

Number of students qualified GATE / CAT /

Other examination (specify)= -0

28. Does student support mechanism exist for coaching for competitive examinations?

YES

29. Student participation, if response is yes to Qn.27

Number of students

Participated = -80%

30. Does student counseling, and guidance service exist?

Yes

31. Student participation, if answer to Qn .29is yes

Number of students participated = -80

32. Career Guidance

Number of career guidance programs organized = -2

Percentage of students participated in career guidance programs= -11

33. Is there provision for campus placement?

Yes

34. If yes to Qn. 32

Number of students participated

In campus selection programs= -36

Number of students selected for

Placement during the year= -8

35. Does gender sensitization programme exist?

Yes

36. If answer is yes to Qn 34

Number of programme organized = -01

37. Student activities

Number of student participated in external Cultural events=	-2
Number of prizes won by students in External cultural events =	-0
Number of the cultural events conducted by the institute For the students=	-4
Number of student participated in international sports and games events =	-0
Number of students participated in national level sports and games events=	-0
Number of students participated in state level sports level and games events =	-24
Number s of student participated in university level sports and games events =	-5
Number of prizes won by student s in international level sports and game events =	-0
Number of prizes won by student national sports level games events =	-0
Number of prizes won by students in state level ports and games events =	-1
Number of prizes won by students in university level sports and games events =	-1
Number of sports and games events conducted by the institution for the students =	-2

38. Composition of students

Percentage of scheduled cast =	-18
Percentage of scheduled tribe =	-3
Percentage of other backward communities=	-20
Percentage of women students =	-42
Percentage of physically challenged =	-0
Percentage of rural students =	-100
Percentage of urban students=	-0

39. Scholarship and financial support

Number of students availing	
Financial support from the institution=	-466
Amount disbursed as financial support from the	
Institution =	-814190
Number of students awarded scholarship from the	
Institution=	-0
Number of students received notable national /	
International achievement / recognition =	-0

40. Student initiatives

Number of community upliftment	
Programs initiated by student=	-1
Number of literary program initiated by student =	-0
Number of social action initiatives based	
On science / environment initiatives by student =	-1
Number of student research initiatives =	-2

SECTION 5

This section surveys the governance and innovation at the institution related to quality management. The educational management strategies adopted and practice for achievement the objectives is focused

41. Whether perspective plan for overall developmental activities is created?

No

42. If the answer for Qn 40 is yes, is the plan implemented and monitored?

No

43. Whether benchmarking is created for institutional quality management efforts?

No

44. If the answer to Question 42 is yes please list the benchmarking in various areas of development in bullet format

45. Is a management information system (miss) in place?

No

46. If answer to question 44 is yes, please provide details of MIS applied to

- 1. Administrative procedures including finance**
- 2. Student admission**
- 3. Student records**
- 4. Evaluationand examination procedures**
- 5. Reserch administration**
- 6. Other**

(Enter the respective details corresponding to the serial numbers)

47. Existence of learning resource management

Yes

No

E-database in library

ICT and smart class room

E-learning sources (e-books, e-journals)

Production of teaching modules

Interactive learning facilities

48. Internal resource mobilization: kindly provide the amount contributed

Research= -0

Consultancy and trading= -0

Student contribution= -0

Alumni contribution = -0

Well-wishers= -0

49. Infrastructure and welfare spending: please specify the amount

Amount spent for Infrastructuredevelopment = -0

Amount spent for student welfare = -0

Amount spent for staff welfare = -0

50. Is delegation of authority practiced?

Yes

No

51. Does grievanceredressed cell exist?

Yes

No

Faculty

Student

Staff

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of Grievances received = -0

Number of **Grievances** resolved = -0

53. Number of Grievances received from student and resolved(Enter a number; 0 for nil)

Number of grievances received= -0

Number of grievances resolved = -0

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received = -0

Number of grievances resolved = -0

55. Has the institution conducted any SWOT analysis during the year?

No

56. The SWOT analysis was done by Internal or by external agency

Nil

57. Kindly provide three identified strengths from SWOT analysis (in bullet format)

-0

58. Kindly provide identified weaknesses the SWOT analysis (in bullet format)

-0

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

-0

60. Kindly provide two identified challenges / threats from analysis (in bullet format)

-0

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

>infrastructure and academic enrichment

62. How do you perceive the role of NAAC in the quality development of your institution (suggestions in bullet format to be given below?)

NAAC helps vent out the floodgates of

Innovative ideas

8.

CONCLUDING REMARKS

This exercise is intended to make a self-analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to document and analyses to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction are to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation