

**Mahatma Gandhi Vidyamandir's
Arts, Science and Commerce College,
Manmad. Dist : Nashik (M.S.) 423104**

**The Annual Quality Assurance
Report (AQAR) of the IQAC
(2014-15)**

Submitted to:

**National Assessment and Accreditation
Council. Bangalore, Karnataka. (capuaqar@gmail.com)**

**M.G.Vidyamandir's Arts, Science and Commerce College,
Manmad. Dist : Nashik (M.S.)**

The Annual Quality Assurance Report (AQAR) of the IQAC

For the year 2014 -15

Part - A

1. Details of the Institution

1.1 Name of the Institution

M.G.V's, Arts, Science and Commerce
College, Manmad. Dist:Nashik (M.S.)

1.2 Address Line 1

Vivekanand Nagar ,Chandwad Road

City/Town

Manmad

State

Maharashtra

Pin Code

423104

Institution e-mail address

manmad_college@rediffmail.com

Contact Nos.

02591 222342; 02591 226650

Name of the Head of the Institution:

Prin. Dr. Subhash Namdev NIKam

Tel. No. with STD Code:

02591 222342

Mobile:

09011027602

Name of the IQAC Co-ordinator:

Dr. Devram Gopal Jadhav

Mobile: +919423546598

e-mail address: dgjadhav2009@gmail.com

1.3 NAAC Track ID : MHCOGN 10405

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/05/RAR/042,
dated 03.03.2015

1.5 Website address:

www.mgv.org.in/manmadcollege

Web-link of the AQAR:

http://mgv.org.in/manmadcollege/download
/AQAR2014_15.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	--	2003	2003-2008
2	2 nd Cycle	A	3.05	2014	2015-2020

1.7 Date of Establishment of IQAC : 03/09/2004

1.8 AQAR for the year : 2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

➤ This is first AQAR after latest assessment

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC: Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution: Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phy Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Savitribai Phule Pune University

1.13 Special status conferred by Central/ State Government--

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year?

Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	International	National	State	Institution
<input type="text" value="1"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="checkbox"/>

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To continue soft-skill development programme.	Soft skill development programme implemented successfully.
2.To motivate teachers to apply for research projects	Six teachers have applied for research projects.
3.To promote teachers for faculty development programme.	Four teachers have completed short term course under faculty development programme.
4. To develop structured feedback mechanism	The improved feedback mechanism is implemented
5. To start new principle subject in zoology	University has initiated a process of approval of new subject

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body No

Management Syndicate Any other body

Provide the details of the action taken

The plan of action is submitted to the management by IQAC for approval. The management has considered the need of students and college and approved the proposal to start new subject and to purchase the equipment.

Part - B

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	03	--	--	--
UG	03	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	06	--	--	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	--
Annual	02

1.3 Feedback from stakeholders* Alumni Parents Employers
Students (*On all aspects*)

Mode of feedback : Online Manual Co-operating schools

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of Syllabus of S.Y.B.A./B.Com./B.Sc. as per University of Pune.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Competitive Examination Centre

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
32	21	11	00	00

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
17	00	11	00	00	00	04	00	32	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

02

01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	02	06
Presented papers	--	05	--
Resource Persons	--	--	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

➤ Effective use of ICT.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

MCQ and Online exam Examinations started by University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	97	03	21	25	11	72
B.Com.	95	02	12	30	02	48
B.Sc.	24	03	10	--	--	54
M.A.	13	00	02	06	04	92
M.Com.	04	--	--	02	--	50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

➤ By Feed Back Mechanism

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC - Faculty Improvement Programme	03
HRD programmes	--
Orientation programmes	01
Faculty exchange programme	--
Staff training conducted by the university	02
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	--	--	--	--
Technical Staff	02	00	00	00

Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

College has appointed Academic, Research as well as UGC Coordinator to promote the research activities among staff and students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	--	--
Outlay in Rs. Lakhs	--	396000	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	03	02	06
Outlay in Rs. Lakhs	120000	416000	300000	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	07	05
Non-Peer Review Journals	--	--	--
e-Journals	--	01	--
Conference proceedings	01	01	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	03	UGC	596000	396000
Minor Projects	02	UGC	210000	120000
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	05	UGC	806000	516000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy:

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	01
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year : Nil

Total	International	National	State	University	Dist	College
..... Nil						

3.18 No. of faculty from the Institution who are Ph. D. Guides
And students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

College NSS unit has organised seven days winter camp in village Bhadane near Manmad. College students were actively participated in Swachha Bharat Abhiyan, launched by Govt. of India.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.8 acre	--	--	5.8 Acre
Class rooms	13	00	Management	13
Laboratories	06	00	--	06
Seminar Halls	01	00	Management	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	06	02	BCUD Pune	08
Value of the equipment purchased during the year (Rs. in Lakhs)	06	00	--	06
Others	--	--	--	--

4.2 Computerization of administration and library

Vridhhi software installed for administration and BookSmith V2.1 is used for library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books and	8200	867456	875	139070	9075	1006626
Reference Books	31598	283374	426	156398	32024	439772
e-Books	97000+	5000	97000+	5000	97000+	10000
Journals	67	21065	05	4442	72	25507
e-Journals	6000	5000	6000	5000	12000	10000
Digital Database	12	--	--	--	12	--
CD & Video	27	8000	03	900	30	8900
Others (specify)	11	12757	02	3560	13	16317

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	00	Yes	02	01	01	12	--
Added	--	--	--	02	--	--	--	--
Total	25	00	--	04	01	01	12	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

A lecture of IT experts has been organized for Arts faculty students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	2,00,000
ii) Campus Infrastructure and facilities	2,00,000
iii) Equipments	3,00,000
iv) Others	--
=====	
Total :	7,00,000

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has developed a mechanism to support the students difficulties in case of Bus Services, Scholarships, open access of Library and free access of Wi-Fi.

5.2 Efforts made by the institution for tracking the progression

Feedback system

5.3 (a) Total Number of students :

UG	PG	Ph. D.	Others
1324	32	--	--

(b) No. of students outside the state

(c) No. of international students

Men: 720 (54.38%)

Women: 604 (45.62%)

Last Year						This Year					
General	SC	ST	OBC (VJNT & SBC)	Physically Challenged	Total	Gen.	SC	ST	OBC (VJNT & SBC)	Physically Challenged	Total
423	237	34	629	01	1324	468	209	39	666	01	1383

Demand ratio: 100

Dropout : 03%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Remedial coaching and special classes for competitive examinations are conducted regularly.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

College has career and counselling centre through which the Students are guided regularly

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
..... Nil			

5.8 Details of gender sensitization programmes

A campaign of Beti Bachao Abhiyan is conducted by women empowerment cell.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government (BC & EBC)	612	22,87,841=00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The devotional motto of the institution is "Bahujana Hitay Bahujana Sukhay" (Benefit and Prosperity of Majority People). Our pioneer Late.Karmaveer Bhausahab Hiray a great educationist, clearly signifies "To strive for academic excellence" by exploring the potentialities of economically and socially weaker sections of the society by providing them opportunities to face global challenges.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development Teachers were relieved to attend syllabus revision work shop

6.3.2 Teaching and Learning Teachers were undertaken innovative teaching practices like PPTs

6.3.3 Examination and Evaluation Internal examinations and tests were conducted .

6.3.4 Research and Development Teachers have undertaken major and minor research projects

6.3.5 Library, ICT and physical infrastructure / instrumentation Library has its independent software. Computer and internet facility is expanded to staff and students

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment Recruitment is done by Institute.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students Online admission facility is provided to students

6.4 Welfare schemes for

Teaching	--
Non teaching	--
Students	--

6.5 Total corpus fund generated -----

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	Yes	--
Administrative	--	--	Yes	--

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Delivery of Online question papers for some classes has been started by University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University has passes resolution for autonomy of affiliated colleges

6.11 Activities and support from the Alumni Association

Feed back and Participation of various academic and cultural activities

6.12 Activities and support from the Parent - Teacher Association

Feed back and suggestions

6.13 Development programmes for support staff

Staff credit society and loan facility

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation, Swachhata abhiyan

Criterion - VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Online admission Process

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Improvement in infrastructure

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Care of Anemia Among Young Adult Female Students.
Green Campus-Clean Campus.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Project work were given to the S.Y.B.A./B.Com/ B.Sc. students

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add for example (OT Analysis)

❖ Strengths :

- Setting vision and mission for realization of objectives to uplift society and enrich academic life to boost research and value based education.
- Establishment of a committed IQAC enhancing quality of education.
- Feedback mechanism helps realize stakeholder's perception.
- ICT helps library with INFLIBNET making latest world knowledge available at the fingertips of the teachers.
- Representation of the college and its faculty in university decision making academic bodies enabling modification and enrichment of course contents and evaluation systems.
- Implementation of Research attitude among the faculty members by arranging visits of expert scholars in workshops/ seminars.
- Lush green plants are grown inside campus for pollution-free and eco-friendly green and clean campus.

- Interwoven curricular, co-curricular and extra-curricular student engagement with meritorious outcomes- University ranks, Merit scholarships, higher recognitions of NCC and NSS.
- Continuously engaged in philanthropic activities such as organizing Rallies, Outreach programmes, empowering the downtrodden masses.
- Unstinted support of the Institution for career planning and bestowing infrastructural facilities to enrich higher education.
- Guidance and contact center of Yashwantrao Chavan Maharashtra Open Univeristy, Nashik.
- Publication of texts and reference books as well as research papers by the faculty.
- Participation and presentation of research papers in the National and International conferences.
- Book Bank and Poor Boys Fund Schemes for needy, poor and deserving students.
- Students participation in the conferences, seminars, workshops, sports, essay writing, debating competition etc.
- Preparation of monthly and term-wise teaching plan by teachers.
- Conducting extension activity by N.C.C. cadets, N.S.S. volunteers and students and their Republic Day pared at New Delhi.
- The college infrastructure spreads over 4.19 acres in the forms of play ground, well equipped library, ventilated class rooms, gymkhana etc. cater to the needs of students.
- Staff credit Co- operative society of the sister institution providing short term loan.
- Prominent position held by alumni.
- Group insurance scheme for the staff and the students.
- The availability of basic UG and PG courses gives students option to shift from one course to another.
- Awareness about national integration, equality, humanism and societal values is created among students through cultural activities.
- Learning oriented teaching and remedial programmes are conducted for the downtrodden.
- Personal academic and self employment oriented counselling for students.
- The institution organizes professional as well as welfare programmes for the staff.
- Healthy practices such as Clean Campus-Green Campus, H B Testing of girl students.

❖ Weaknesses :

- To inculcate the research culture among faculty.
- To get autonomous status.
- Manmad city is facing a very critical problem of the scarcity of water as it comes under the drought prone area. Even getting drinking water once in a fortnight span is cumbersome.

- The rural stratum of students is basically very weak in using English language.
- Economically weak students constraining access to variegated fields of higher education and majority of the parents belong either to the farmers or labourers lacking awareness about higher education.

❖ **Opportunities :**

- Adopting economically students by a teacher.
- To enforce Remedial Teaching effectively.
- To make central computer facility available.
- To develop Water Harvesting System.
- For female students courses in jewellery making, fashion designing, personality development are to be started in afternoon time to maximize the utilization of infrastructure.

❖ **Constraints/Challenges :**

- Funds Paucity is the root of all constraints, infrastructure involving huge funds stalled due to inadequate grants.
- Being an aided college with fixed governmental fee structure, the institution compelled to find other sources for infrastructural and development activities.
- Economically weak students as well as the students whose parents are engaged in transferrable jobs are helpless to continue higher education leading to dropout cases in the institution.

❖ **Looking Ahead: Future Plans :**

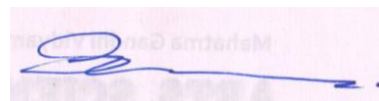
- Publishing National/International papers by all research Departments.
- Philanthropic initiatives to expand the project 'Saathi' to collect the orphans from railway junction and place them into orphanage.
- P.G. programmes in English and Geography and Research centers for Marathi and Hindi P.G. departments.
- More e-learning content in library.
- Motivate staff to undertake Major and Minor Research Projects.
- To organize National and International conferences.
- To take more community oriented developmental programmes.

8. Plans of institution for next year

Institute has planned to introduce new subjects, UGC and RUSA schemes.



Dr.Devram G. Jadhav
Coordinator, IQAC



Prin.Dr.S.N. Nikam
Chairperson, IQAC

Annexure – I

ACADEMIC CALENDER FOR 2015-16

3 rd Week :June 2015	<ul style="list-style-type: none">• Meetings of all Heads of the departments with Principal to discuss Result, Annual Working Plan, Time Table, Formation of Various committees for functioning the programmed• Actual Admission process start: Forms checkup, Subject selection guidance to students as per their choice and fees –form collection.• Meetings of non working staff for allotment of work • Dress code instruction for non working & Compulsion.• Meeting of all working staff with Principal for understanding their difficulties, Views, demands, Annual requirements, and Lab. requirements.• Meeting of Principal, Vice Principal and NAAC coordinator.• Planning for Tree plantation.• Admission follow-up, free ship form, Scholarship form notification and information to students.
4 th Week : June 2015	<ul style="list-style-type: none">• Laboratory and Library infrastructure cleaning camp, electricity checkup, and water supply checkup.• Stationary literature, chocks, duster, files distribution to all departments.
1 st Week :July 2015	<ul style="list-style-type: none">• Actual working start.• 3rd July Lokanete Vyankatrao Hiray Punyatihti.• Lecture series on Environmental issue. S.Y.B.A.,B.Com.,B.Sc.• Appointment of Environment programmer Coordinator. and expert teacher.
2 nd Week :July 2015	<ul style="list-style-type: none">• Roll. Number, Library card issuing, Identity card issuing, Learning resources issuing, reading hall issuing start.• Student's Council election on the basis merit. And election of L.R. U.R., G.S. and N.S.S. Leader.• Work and Learn schemes students' selection and book bank openings by issuing books by the hands of Principal to poor students.
3 rd Week : July2015	<ul style="list-style-type: none">• Meeting for submission minor research projects, regarding proposals of seminar, workshop, conferences, symposium, debating, various contests, other activities and tournaments (Principal, Vice Principal, NAAC Coordinator and all heads of the department).• N.S.S. Students selection.• N.C.C. Cadet selection..

4 th Week : July 2015	<ul style="list-style-type: none"> • Appointment of Soft skill Programmed Coordinator. • Inauguration of Soft skill Programme.Lecture on current issue. • Health Camp for F.Y.Bsc., B.Com. B.A. students (Medical checkup by Registered Doctors Team). • Commencement of sport activities. • Selection of students. • NAAC Meeting. • Eligibility form issuing. • Result of postgraduate students. • Staff Academy, Alumni, Commerce Mandal, Wang Maya Mandal, Science Forum Inaugurations • Learning and working follow-up.
1 st Week: August 2015	<ul style="list-style-type: none"> • Guest Lecture on Biodiversity. • Soft skill lecture. • Science forum lecture.
2 nd Week: August 2015	<ul style="list-style-type: none"> • Raksha Bandana function. • 15th August Flag Hosting. By Principal. • N.C.C. N.S.S. & Voluntarily Blood donation camp. • Eligibility camp. • Lecture series on National Integration., Biotechnology, Nanotechnology, New trends in commerce and industrialization. • Monthly staff meeting with Principal for discussion on all issue regarding improvement in result, working performance, discipline, cultural activities and other things if any.
3 rd Week: August 2015	<ul style="list-style-type: none"> • Study Visit. • Special Lecture by eminent personality. • Lecture for communication skill development (Students point of view). •
4 th Week : August 2015	<ul style="list-style-type: none"> • Monthly working practical follow up by college authority. • Examination form fills up. • Principal and absent students parent meeting.
1 st Week : September 2015	<ul style="list-style-type: none"> • Syllabus completion feedback. • Teacher's day: In the memory of Dr. Sarvapalli RadhakrushanaS. • Meeting of Examination Chairman and Principal to discuss Term end and internal examination preparation. • Hindi Divas: Poem competition, Essay Competition, Elocution Competition. (Department of Hindi). • UPSC and MPSC competitive exam. Guidance. Cell meetings. • College NAAC core committee meeting. • Class room interaction activities.

2 nd Week : September 2015	<ul style="list-style-type: none"> • Selection of students for Intercollegiate & Inter Zonal Sports Competition. • Invited Stalks, Virtual working. • Soft skill lecture for students. • Meeting of Quality Improvement Programmed.
3 rd Week : September 2015	<ul style="list-style-type: none"> • Regular working follows up. • Special invited guest lecture for Hindi and Marathi postgraduate students. • Internal Inspection of Department.
4 th Week : September 2015	<ul style="list-style-type: none"> • Botanical excursion. • Seminar for T.Y.B.Sc. Students (Chemistry Department). • Chemiad Competition. • Internal Examination. • Meeting of Quality improvement Programme. • Selection of N.C.C. Cadets for Proposed training programme Camp. • Selection of N.S.S. Candidates for Proposed Camp. • Observance of Research, Working, Learning and library resources and smooth issuing books to students by college committee.
1 st Week : October 2015	<ul style="list-style-type: none"> • 2nd October Mahatma Gandhi Vidyamandir Foundation day. Flag Hosting by Principal. • Meeting of student's council with Principal. • Lecture series on staff academy, soft skill, Science forum, Commerce Mandal, Literature Mission and Environment. • Work Shop for non working staff.
2 nd Week : October 2015	<ul style="list-style-type: none"> • Guest lecture Working work review. • Submission of student's feedback form, Syllabus completion report, to be completion report and internal assessment mark list. • Efforts of extra lecture. • Participation in Teacher approved camp and stamping pattern.
3 rd Week : October 2015	<ul style="list-style-type: none"> • Regular working as well as working review by self. • Practical Journal Submission. • October practical examination.
4 th Week : October 2015	<ul style="list-style-type: none"> • Working periods adjusted accordingly examination schedule. • Back log students examination and Semester examination. • Regular postgraduate working. • Environment Project allotments to the S.Y. arts, science and commerce students. • Term end Meeting. •

- Diwali Vacation: 1st Nov. 2015 to 30th Nov. 2015.
- Teacher may participate in central assessment programme in Vacation as a part of evaluation.
- Celebration of Karmaveer Bhausaheb Hiray Birth Anniversary on 8th Nov. 2015

1 st Week : December 2015	<ul style="list-style-type: none"> • Meeting of Principal with staff members • Meeting of Principal with staff members • Meeting of Heads with faculty members • Planning for commencing Environmental Awareness Course • Regular working of 2nd term.N.S.S. Camp. • Arrangement of Study tours. • Personality development programme for students. • Interdisciplinary activities.
2 nd Week : December 2015	<ul style="list-style-type: none"> • Declaration of results. • Meeting of examination department to prepare results and for conclusion. • Sports winter tournaments. • Guest lectures. • Soft skill weekly lecture.
3 rd Week : December 2015	<ul style="list-style-type: none"> • Review of environment project. Progress report of Project. • Seminar for T.Y.B.Sc. Students M.Com. and M.A. students. • Observance of regular activities.
4 th Week: December 2015	<ul style="list-style-type: none"> • Meeting of Quality improvement programme. • Review of Research activities if any and feed of output of minor research project by Principal of college. • Submission of report regarding seminar, National and International conference participation, role in any competition, Paper presentation, Articles in National and International Journals. • Meeting of Quality assurance committee for review submission report by teacher. • 30th December Renukatal Bhausaheb Jayanti.
1 st Week : January 2016	<ul style="list-style-type: none"> • Regular working. • Various competitions organized by departments for development of students personality: • Organization of District level/ State level / National level Seminar or Conferences if BCUD / UGC/ MST /CSIR / other funding institution sanctioned and sponsored • Meeting with authority for success the seminars. • Meeting for formation of annual social gathering committee. • Submission of examination form.

2 nd Week : January 2016	<ul style="list-style-type: none"> • NAAC committee meeting • Magazine committee meeting. • Notification for students to submit articles, Photograph of events and other things for magazine printing. • Permission for different student's day by taking commitments and promise regarding discipline. • Observance of students and teachers activities. • Meetings for preparing Prize certificates, Shields, refreshments to students etc.
3 rd Week : January 2016	<ul style="list-style-type: none"> • Annual Social Gathering • 26th January Flag hosting • Regular classes • Study tour (Geography, Botany and Zoology Department). • Science day celebration • Departmental Oral, Vivo, Seminar of students.
4 th Week : January 2016	<ul style="list-style-type: none"> • Meeting of Quality improvement programme. • Collection of documents for IQAC.
1 st Week : Feb. 2016	<ul style="list-style-type: none"> • Regular Working. • Regular practices and practices.
2 nd Week : Feb.2016	<ul style="list-style-type: none"> • Reporting and feedback of students participated in other colleges and Universities • 10th Feb.University Foundation Day • 17th Feb. Renuka Tai Punyatithi • 18th Feb. Chatrapati Shivaji Maharaj Jayanti • Motivation camp for students to participate in intercollegiate. And interuniversity Competition.
3 rd Week Feb.2016	<ul style="list-style-type: none"> • Observance of syllabus completion. • Theoretical and Practical Oral. • Internal Practice test and tutorial. • Meeting of Parents of absent students. • Special Lecture on Indian Economy Policy • Meeting of students councils. • Preparation of examination. • Meetings of Heads and Examination Chairman. • Collection of Manuscripts of internal examination.
4 th Week Feb. 2016	<ul style="list-style-type: none"> • Internal Examination. • Lectures may be adjusted accordingly examination schedule.
1 st Week : March 2016	<ul style="list-style-type: none"> • Regular lectures. • 1st March Bhausaheb Hiray Jayanti • Journal Submission. • Environmental Project Submission. • Environment Course examination. • Practical examination.

2 nd Week: March 2016	<ul style="list-style-type: none"> • Revision of course if students demands. • Evaluation of Teacher by students. • Student's feedback form submission. • Teachers syllabus completion report
3 rd Week : March 2016	<ul style="list-style-type: none"> • Examination Work. • PG Working. • Extra working for incomplete work.
4 th Week :March 2016	<ul style="list-style-type: none"> • Start of F.Y./S.Y./T.Y. Backlog exam.
1 st Week : April 2016	<ul style="list-style-type: none"> • Internal senior supervisor allotment. • Allotments of junior supervisors. • Appointment of members of internal squad. • Start of examination.
2 nd Week : April 2016	<ul style="list-style-type: none"> • Examination and Central assessment or assessment starts (Evaluation processes). • Dr. Babasaheb Ambedkar Jayanti. • Laboratortary and library stock checkup.(Dead Stock). • Future requirement follow-ups.
3 rd Week :April 2016	<ul style="list-style-type: none"> • Examination and Evaluation.
4 th Week : April 2016	<ul style="list-style-type: none"> • Examination and Evaluation. • 24th April Loknete Vyankatrao Hiray Jayanti • Term end Meeting. • 1st Maharashtra Din Flag Hosting.

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Prin.Dr.S.N. Nikam
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