

**Mahatma Gandhi Vidyamandir's
Arts, Science and Commerce College,
Manmad. Dist : Nashik (M.S.) 423104**

**The Annual Quality Assurance
Report (AQAR) of the IQAC
(2013.14)**

Submitted to:

**National Assessment and Accreditation
Council. Bangalore, Karnataka. (capuaqar@gmail.com)**

**M.G.Vidyamandir's Arts, Science and Commerce College,
Manmad. Dist : Nashik (M.S.)**

The Annual Quality Assurance Report (AQAR) of the IQAC

For the year 2013-14

Part - A

1. Details of the Institution

1.1 Name of the Institution

M.G.V's, Arts, Science and Commerce
College, Manmad. Dist:Nashik (M.S.)

1.2 Address Line 1

Vivekanand Nagar ,Chandwad Road

City/Town

Manmad

State

Maharashtra

Pin Code

423104

Institution e-mail address

manmad_college@rediffmail.com

Contact Nos.

02591 222342; 02591 226650

Name of the Head of the Institution:

Prin. Dr. Ramesh Krishna Deore

Tel. No. with STD Code:

02591 222342

Mobile:

09011027602

Name of the IQAC Co-ordinator:

Dr.Jagdishbhai Daulatbhai Vasait

Mobile:

09422685259

e-mail address:

jdvasait@gmail.com

1.3 NAAC Track ID : MHCOGN 10405

1.4 NAAC Executive Committee No. & Date:

NA

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

www.mgv.org.in/manmadcollege

Web-link of the AQAR:

http://mgv.org.in/manmadcollege/download/AQAR2013_14.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	--	2003	05
2	2 nd Cycle	Peer Team Visit Scheduled on 22 to 24 Dec. 2014			

1.7 Date of Establishment of IQAC :

03/09/2004

1.8 AQAR for the year :

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

1. AQAR : 04/10/2013
2. AQAR : 17/11/2014

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC: Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution : Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phy Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Savitribai Phule Pune University

1.13 Special status conferred by Central/ State Government--

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year?

Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.To continue soft-skill development programme. 2.To motivate teachers to apply for research projects 3.To promote teachers for faculty development programme. 4.Renovation of Infrastructural facilities	Soft skill development programme implemented successfully. Four teachers have applied for research projects. Four teachers have completed short term course under faculty development programme. Library,Laboratories Class room and Office has been renovated.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body No

Management Syndicate Any other body

Provide the details of the action taken

As per the action plan submitted by the IQAC to the management .
They have renovated the infrastructural facilities.

Part - B

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	03	--	--	--
UG	03	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	06			

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	--
Annual	02

1.3 Feedback from stakeholders* Alumni Parents Employers
Students (*On all aspects*)

Mode of feedback : Online Manual Co-operating schools

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of Syllabus of F.Y.B.A./B.Com./B.Sc. as per

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
32	17	11	--	04

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
17	00	11	00	00	00	04	00	32	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	01	04
Presented papers	--	06	--
Resource Persons	--	--	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of Power point presentations.

2.7 Total No. of actual teaching days during this academic year 188

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

MCQ and Online exam Exam started by University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 02

2.10 Average percentage of attendance of students 80

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	97	03	21	25	11	72
B.Com.	95	02	12	30	02	48
B.Sc.	24	03	10	--	--	54
M.A.	13	00	02	06	04	92
M.Com.	04	--	--	02	--	50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

By Feed Back Mechanism

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC - Faculty Improvement Programme	04
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	--
Staff training conducted by the university	02
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	01	00	00
Technical Staff	02	00	00	00

Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

College has appointed Academic and Research coordinator to promote the research activities among staff and students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	--	--
Outlay in Rs. Lakhs	--	396000	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	02	01	03
Outlay in Rs. Lakhs	160000	120000	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	10	09
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	01	01	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other (Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy:

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	01
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year : Nil

Total	International	National	State	University	Dist	College
..... Nil						

3.18 No. of faculty from the Institution who are Ph. D. Guides
And students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- College NSS unit has organised seven days winter camp in village Bhadane near Manmad.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acre	--	--	5 Acre
Class rooms	11	02	Management	13
Laboratories	04	02	--	06
Seminar Halls	0	01	Management	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	01	05	Management	06
Value of the equipment purchased during the year (Rs. in Lakhs)	02	04	--	06
Others	--	--	--	--

4.2 Computerization of administration and library

Vridhhi software installed for administration and BookSmith V2.1 is used for library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books and	6581	733819	1639	168175	8220	901994
Reference Books	32519	2891166	139	81392	32718	2972558
e-Books	8040+	16659	97000+	21065	97000+	37724
Journals	67		67		67	--
e-Journals	3828+		6000+		6000+	--
Digital Database	01		01		01	--
CD & Video	27		03		30	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	00	Yes	02	01	01	12	
Added	--	--	--	--	--	--	--	--
Total	--	--	--	--	--	--	--	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Work shop has been conducted by Physics and Library department regarding internet and E book access.

4.6 Amount spent on maintenance in lakhs :

i) ICT 4,00,000

ii) Campus Infrastructure and facilities 4,80,0000

iii) Equipments 60,000

iv) Others --

=====

Total : 9,40,0000

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has been scrutinised the request and grievances received from students from students and directed to appropriate committee for action . (Ex. Bus Services, Scholarship and open access of Library)

5.2 Efforts made by the institution for tracking the progression

Feedback system

5.3 (a) Total Number of students :

UG	PG	Ph. D.	Others
1185	23	00	00

(b) No. of students outside the state

(c) No. of international students

Men: 633 (53%)

Women: 575 (47%)

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	Gen.	SC	ST	OBC	Physically Challenged	Total
384	198	34	236	02	854	324	237	34	270	01	866

Demand ratio: 100

Dropout : 03%

5.4 Details of student support mechanism for coaching for competitive examinations
(If any)

Remedial coaching classes are conducted

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

College has career and counselling centre through which the Students are guided regularly

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
..... Nil			

5.8 Details of gender sensitization programmes

A campaign Leki Bachao is conducted by women empowerment cell.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	1063	3249505
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The devotional motto of the institution is "Bahujana Hitay Bahujana Sukhay" (Benefit and Prosperity of Majority People). Our pioneer Late.Karmaveer Bhausahab Hiray a great educationist, clearly signifies "To strive for academic excellence" by exploring the potentialities of economically and socially weaker sections of the society by providing them opportunities to face global challenges.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Teachers were relieved to attend syllabus revision work shop

6.3.2 Teaching and Learning

Teachers were undertaken innovative teaching practices

6.3.3 Examination and Evaluation

Internal examinations and tests were conducted .

6.3.4 Research and Development

Teachers have undertaken major and minor research projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library has it's independent software. Computer and internet facility is expanded to staff and students

6.3.6 Human Resource Management

.....

6.3.7 Faculty and Staff recruitment

Recruitment is done by Institute.

6.3.8 Industry Interaction / Collaboration

.....

6.3.9 Admission of Students

Online admission facility is provided to students

6.4 Welfare schemes for

Teaching	--
Non teaching	--
Students	--

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	Yes	--
Administrative	--	--	Yes	--

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Delivery of Online question papers for some classes has been started by University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University has passed resolution for autonomy of affiliated colleges

6.11 Activities and support from the Alumni Association

Feed back and Participation of various academic and cultural activities

6.12 Activities and support from the Parent - Teacher Association

Feed back and suggestions

6.13 Development programmes for support staff

Staff credit society and loan facility

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation, Swachhata abhiyan

Criterion - VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Online admission Process

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Improvement in infrastructure

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Care of Anemia Among Young Adult Female Students.
Green Campus-Clean Campus.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Organisation of Lectures and Participation in environment related activities

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

❖ Strengths :

- Setting vision and mission for realization of objectives to uplift society and enrich academic life to boost research and value based education.
- Establishment of a committed IQAC enhancing quality of education.
- Feedback mechanism helps realize stakeholder's perception.
- ICT helps library with INFLIBNET making latest world knowledge available at the fingertips of the teachers.
- Representation of the college and its faculty in university decision making academic bodies enabling modification and enrichment of course contents and evaluation systems.
- Implementation of Research attitude among the faculty members by arranging visits of expert scholars in workshops/ seminars.

- Lush green plants are grown inside campus for pollution-free and eco-friendly green and clean campus.
- Interwoven curricular, co-curricular and extra-curricular student engagement with meritorious outcomes- University ranks, Merit scholarships, higher recognitions of NCC and NSS.
- Continuously engaged in philanthropic activities such as organizing Rallies, Outreach programmes, empowering the downtrodden masses.
- Unstinted support of the Institution for career planning and bestowing infrastructural facilities to enrich higher education.
- Guidance and contact center of Yashwantrao Chavan Maharashtra Open University, Nashik.
- Publication of texts and reference books as well as research papers by the faculty.
- Participation and presentation of research papers in the National and International conferences.
- Book Bank and Poor Boys Fund Schemes for needy, poor and deserving students.
- Students participation in the conferences, seminars, workshops, sports, essay writing, debating competition etc.
- Preparation of monthly and term-wise teaching plan by teachers.
- Conducting extension activity by N.C.C. cadets, N.S.S. volunteers and students and their Republic Day parade at New Delhi.
- The college infrastructure spreads over 4.19 acres in the forms of play ground, well equipped library, ventilated class rooms, gymkhana etc. cater to the needs of students.
- Staff credit Co- operative society of the sister institution providing short term loan.
- Prominent position held by alumni.
- Group insurance scheme for the staff and the students.
- The availability of basic UG and PG courses gives students option to shift from one course to another.
- Awareness about national integration, equality, humanism and societal values is created among students through cultural activities.
- Learning oriented teaching and remedial programmes are conducted for the downtrodden.
- Personal academic and self employment oriented counselling for students.
- The institution organizes professional as well as welfare programmes for the staff.
- Healthy practices such as Clean Campus-Green Campus, H B Testing of girl students.

❖ **Weaknesses :**

- Advanced central computer facility and the health centre.
- The non-salary grants are yet to be received from the State Govt. for last four years which has adversely affected the routine work of the college.

- Manmad city is facing a very critical problem of the scarcity of water as it comes under the drought prone area. Even getting drinking water once in a fortnight span is cumbersome.
- The rural stratum of students is basically very weak in using English language.
- Economically weak students constraining access to variegated fields of higher education and majority of the parents belong either to the farmers or labourers lacking awareness about higher education.

❖ **Opportunities :**

- Adopting economically students by a teacher.
- To enforce Remedial Teaching effectively.
- To make central computer facility available.
- To develop Water Harvesting System.
- For female students courses in jewellery making, fashion designing, personality development are to be started in afternoon time to maximize the utilization of infrastructure.

❖ **Constraints/Challenges :**

- Funds Paucity is the root of all constraints, infrastructure involving huge funds stalled due to inadequate grants.
- Being an aided college with fixed governmental fee structure, the institution compelled to find other sources for infrastructural and development activities.
- Economically weak students as well as the students whose parents are engaged in transferrable jobs are helpless to continue higher education leading to dropout cases in the institution.

❖ **Looking Ahead: Future Plans :**

- Publishing National/International papers by all research Departments.
- Philanthropic initiatives to expand the project 'Saathi' to collect the orphans from railway junction and place them into orphanage.
- P.G. programmes in English and Geography and Research centers for Marathi and Hindi P.G. departments.
- More e-learning content in library.
- Motivate staff to undertake Major and Minor Research Projects.
- To organize National and International conferences.
- To take more community oriented developmental programmes.

8. Plans of institution for next year

Institute has planned to introduce new subjects and UGC schemes.

Name: Dr.Jagdishbhai D,Vasait

Name:Prin.Dr.R.K.Deore

*Signature of the Coordinator, IQAC
Chairperson, IQAC*

Signature of the

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