



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

|   |  |
|---|--|
| <b>1. Name of the Institution</b>             | MAHATMA GANDHI VIDYAMANDIR'S ARTS,<br>SCIENCE AND COMMERCE COLLEGE     |
| Name of the head of the Institution           | DR. MOTIRAM RAOJI DESHMUKH   |
| Designation                                   | Principal  |
| Does the Institution function from own campus | Yes  |
| Phone no/Alternate Phone no.                  | 02558227292  |
| Mobile no.                                    | 9011027608   |
| Registered Email                              | iqacharsul19@gmail.com   |
| Alternate Email                               | saralaksanap@yahoo.com   |
| Address                                       | AT POST HARSUL, TAL-TRYAMBAKESHWAR,<br>DIST-NASHIK, STATE- MAHARASHTRA |
| City/Town                                     | NASHIK   |
| State/UT                                      | Maharashtra  |
| Pincode                                       | 422204   |

| <b>2. Institutional Status</b>  |       |   |                      |             |             |
|---|-------|---|----------------------|-------------|-------------|
| Affiliated / Constituent  |       | Affiliated  |                      |             |             |
| Type of Institution   |       | Co-education  |                      |             |             |
| Location  |       | Rural   |                      |             |             |
| Financial Status  |       | Self financed and grant-in-aid  |                      |             |             |
| Name of the IQAC co-ordinator/Director                                    |       | SMT. SARALA KISAN SANAP   |                      |             |             |
| Phone no/Alternate Phone no.  |       | 02558227292   |                      |             |             |
| Mobile no.  |       | 9420361492  |                      |             |             |
| Registered Email  |       | iqacharsul19@gmail.com  |                      |             |             |
| Alternate Email   |       | saralaksanap@yahoo.com  |                      |             |             |
| <b>3. Website Address</b>   |       |   |                      |             |             |
| Web-link of the AQAR: (Previous Academic Year)                            |       | <a href="http://mgv.org.in/harsulcollege/download/AQAR_2017-18.pdf">http://mgv.org.in/harsulcollege/download/AQAR_2017-18.pdf</a>   |                      |             |             |
| <b>4. Whether Academic Calendar prepared during the year</b>              |       | Yes   |                      |             |             |
| if yes,whether it is uploaded in the institutional website:<br>Weblink :  |       | <a href="http://mgv.org.in/harsulcollege/download/Academic_Calendar_ASC_College_Harsul_18-19.pdf">http://mgv.org.in/harsulcollege/download/Academic_Calendar_ASC_College_Harsul_18-19.pdf</a> |                      |             |             |
| <b>5. Accrediation Details</b>  |       |   |                      |             |             |
| Cycle   | Grade | CGPA  | Year of Accrediation | Validity    |             |
|   |       |   |                      | Period From | Period To   |
| 1   | C+    | 60.60   | 2004                 | 03-May-2004 | 02-May-2009 |
| 2   | B     | 2.52  | 2016                 | 17-Mar-2016 | 16-Mar-2021 |
| <b>6. Date of Establishment of IQAC</b>                                   |       |   | 20-Oct-2003          |             |             |
| <b>7. Internal Quality Assurance System</b>                               |       |   |                      |             |             |
| Quality initiatives by IQAC during the year for promoting quality culture |       |   |                      |             |             |

| Item /Title of the quality initiative by IQAC  | Date & Duration   | Number of participants/ beneficiaries |
|--|-------------------|---------------------------------------|
| Regular Meetings of IQAC   | 12-Mar-2019<br>01 | 10                                    |
| Regular Meetings of IQAC   | 09-Jan-2019<br>01 | 10                                    |
| Regular Meetings of IQAC   | 13-Dec-2018<br>01 | 10                                    |
| Regular Meetings of IQAC   | 18-Jul-2018<br>01 | 9                                     |
| Organisation of State Level Seminar on   | 29-Jan-2019<br>02 | 44                                    |
| Organization of State Level Literary Meet  | 15-Dec-2018<br>01 | 100                                   |
| VRIDDHI Software operating training for the office staff for smooth operating of online admission process  | 28-Jun-2018<br>01 | 7                                     |
| Preparation and analysis of students' database for the academic year 2018-19 (General/SC/ST/OBC/DIVYANG ), gender distribution of students and other details | 06-Aug-2018<br>18 | 13                                    |
| Preparation of an Academic Calendar for the year 2018-19   | 20-Jun-2018<br>05 | 13                                    |
| <a href="#">View File</a>  |                   |                                       |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme              | Funding Agency | Year of award with duration | Amount |
|--------------------------------|---------------------|----------------|-----------------------------|--------|
| DEPARTMENT OF HISTORY          | QIP (SEMINAR GRANT) | SPPU           | 2019<br>90                  | 83359  |
| DEPARTMENT OF SPORTS           | QIP                 | UGC            | 2018<br>90                  | 100000 |
| DEPARTMENT OF SCIENCE          | QIP                 | UGC            | 2018<br>90                  | 83000  |
| <a href="#">View File</a>      |                     |                |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

|  |                           |
|--|---------------------------|
| <b>10. Number of IQAC meetings held during the year :</b>  | 4                         |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website       | Yes                       |
| Upload the minutes of meeting and action taken report  | <a href="#">View File</a> |
| <b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b> | No                        |

|  |
|--|
| <b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>  |
| Online course on Remote Sensing by Department of Geography   |
| Preparation of an Academic Calendar for the year 2018-19   |
| Preparation and analysis of students' database for the academic year 2018-19 (General/SC/ST/OBC/DIVYANG ), gender distribution of students and other details |
| VRIDDHI Software operating training for the office staff for smooth operating of online admission process.   |
| Organization of State Level Literary Meet  |

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action   | Achievements/Outcomes   |
|--|---|
| To encourage faculty members to use ICT tools and Innovative Teaching Learning Methods                             | All the faculty members are using ICT tools and Innovative Teaching Learning Methods to enhance teaching and learning process                             |
| Haemoglobin Check up of the girl students enrolled in the college  | The Haemoglobin check up of the girl students was carried out in association with Rural Hospital, Harsul.   |
| To encourage teachers for publications of research papers in the international, national journals of UGC CARE list | During this academic year, faculty members have published research papers in various research journals having ISSN number and impact factor               |
| Organization of extension and extra curricular activities for the overall development of the students              | The college celebrated Silver Jubilee in the Academic Year 2018-19. Students' Development Board organised various activities such as District Level Youth |

|   |  |
|---|--|
|   | Literary Meet, One Day workshop on Tribal Culture, Poet's meet, Skill Development Workshop, Disaster Management Workshop for the overall development of the students. A State Level Literary Meet was organised in the college in which well known poets, authors and budding writers participated |
| Organization of Seminars / Conferences for the teachers and students                                  | A State Level Seminar was organised by the Department of History on the topic "Social History of Maharashtra: Caste, Class and Gender Perspective" on 29th & 30th Jan 2019   |
| Preparation of students' database.  | Students' database has been prepared with category wise and gender wise distribution analysis  |
| Preparation of an Academic Calendar for the year 201819 and display it for the teachers and students. | Academic Calendar of the year 201819 is prepared and displayed on the college notice board as well as uploaded on college website  |
| <a href="#">View File</a>   |  |

|  |     |
|--|-----|
| <b>14. Whether AQAR was placed before statutory body ?</b> | Yes |
|--|-----|

| Name of Statutory Body        | Meeting Date |
|-------------------------------|--------------|
| College Development Committee | 25-Apr-2019  |

|  |    |
|--|----|
| <b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b> | No |
|--|----|

|   |     |
|---|-----|
| <b>16. Whether institutional data submitted to AISHE:</b> | Yes |
|---|-----|

|                    |      |
|--------------------|------|
| Year of Submission | 2019 |
|--------------------|------|

|                    |             |
|--------------------|-------------|
| Date of Submission | 29-Jan-2019 |
|--------------------|-------------|

|  |     |
|--|-----|
| <b>17. Does the Institution have Management Information System ?</b> | Yes |
|--|-----|

|  |  |
|--|--|
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | Admission Process, Examination Process, Library records, All financial activities carried out in the account section and records in the students section are carried out using operational modules like VRIDDHI software and Tally. As a result of using these modules record maintenance, |
|--|--|

storage and information retrieval has become convenient and easy.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

M.G. Vidyamandir's ASC college, Harsul is permanently affiliated to SPPU. The curriculum is prescribed by the Board of Studies of the respective subjects of the SPPU. Accordingly, the Course work, syllabus and teaching aids required are decided upon. The curriculum is delivered to the students using a planned process. At the beginning of an academic session, departmental meetings are held to decide the courses to be allotted to each teacher. Number of lectures for each topic is decided according to the syllabus and credits assigned to each topic. College administration provides a well-constructed time table for both UG and PG classes. Departments prepare the departmental timetable which is duly approved by the principal. Teachers prepare their lectures according to the syllabus allotted and classes available. The IQAC has asked the teachers to collect requisite material, download reference material and use appropriate teaching aids - audio and videos, Power Point Presentations to ensure good curriculum delivery. The teachers are encouraged to use learner centric methodology for good curriculum delivery. The teachers prepare teaching plans for their respective subjects, which are submitted to the principal. Departmental academic calendar is prepared in which, the academic and extra academic activities to be carried out are chalked out. The implementation of the teaching plan and the activities of the departments are monitored by the HOD, IQAC and the principal. Minutes of departmental meetings are maintained. Syllabus completion reports are submitted to the principal after the semester and term end examinations. The IQAC compiles the Academic Calendars of the departments and prepare the Annual Academic Calendar of the college. Classroom teaching methods, based on various needs of different subjects are regularly used for the effective delivery of the curriculum. College administration, IQAC and the principal keep a vigilant eye on the results, departmental proceedings and student needs. IQAC also keeps record of the different activities of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| 0           | 0               | 15/06/2018            | 0        | 0  | 0                 |

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course  | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| BSc               | Second Year B. Sc        | 15/06/2018            |
| No file uploaded. |                          |                       |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
|----------------------------------|--------------------------|---|

|     |                             |            |
|-----|-----------------------------|------------|
| BSc | First and Second Year B. Sc | 15/06/2018 |
|-----|-----------------------------|------------|

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 0           | 0              |

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| 0                   | 15/06/2018           | 0                           |
| No file uploaded.   |                      |                             |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BA                      | GEOGRAPHY                | 39  |
| No file uploaded.       |                          |   |

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | No  |
| Employers | No  |
| Alumni    | No  |
| Parents   | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

| Feedback Obtained   |
|---|
| Students feedback is filled by both, UG and PG students, on their last examination day in the college. Feedback is received on varied aspects of the college including, office library, administration and academics. Students have to select any one option from A, B, C, D, corresponding to excellent, good, satisfactory and unsatisfactory. The strength and weaknesses mentioned by the students are summarized. Feedback is also collected from the parents during parent teacher meetings. Suggestions and comments given by the parents are also taken into account for future development. Different areas where improvements are required are discussed in IQAC and college development committee meetings |

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization                              | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|---|---------------------------|--------------------------------|-------------------|
| BA                    | MARATHI, HINDI, ENGLISH, GEOGRAPHY POLITICAL SCIENCE, | 1320                      | 1046                           | 1046              |

|                           |            |     |    |    |
|---------------------------|------------|-----|----|----|
|                           | PSYCHOLOGY |     |    |    |
| MA                        | MARATHI    | 120 | 71 | 71 |
| <a href="#">View File</a> |            |     |    |    |

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 1046  | 71  | 13  | 1   | 2  |

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 13                         | 10  | 4                                 | 3                                | 0                          | 4                               |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has been practicing students mentoring system, whereby a class teacher has been assigned, the responsibility of a class – to look after the academic and psychological well-being of the students enrolled in that class. The Class Teacher monitors class attendance, performance of the students as well as filling up of scholarship forms of these students. Under this system, full time teachers of the college have been engaged as mentors of classes. The classes where there are huge number of students have been assigned more than one mentor (teacher). At the beginning of the academic session, the class wise names of the mentors are displayed on the college notice board. The mentors are responsible for academic progress, attendance, scholarship and psychological well being of the allotted mentees. Teachers maintain personal contacts with the mentees assigned to them. Mentees can approach mentors for personal or academic issues. Teachers try their best to counsel students and solve the problems they face. The mentors used both formal and informal means of mentoring. The mentor system apart from its formal parts also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 1046   | 13                          | 1:80                  |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 13                          | 13                      | 0                | 0  | 4                        |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from | Designation | Name of the award, fellowship, received from |
|---------------|--|-------------|--|
|---------------|--|-------------|--|



|                           |   |                     |  |
|---------------------------|---|---------------------|--|
|                           | state level, national level,<br>international level |                     | Government or recognized<br>bodies                                       |
| 2018                      | DR. MANASARAM P.<br>PAGAR                           | Associate Professor | BEST INNOVATIVE<br>TEACHER AWARD BY<br>SPPU                              |
| 2018                      | DR. MOTIRAM R.<br>DESHMUKH                          | Principal           | IDEAL TEACHER AWARD<br>BY AKHIL BHARATIYA<br>MARATHI SAHITYA<br>PARISHAD |
| <a href="#">View File</a> |   |                     |  |

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name    | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|-------------------|----------------|----------------|--|---|
| MA                | MA (PART-II)   | SEMESTER       | 10/05/2019   | 06/07/2019  |
| MA                | MA (PART- I)   | SEMESTER       | 10/05/2019   | 06/07/2019  |
| BSc               | SYBSc          | SEMESTER       | 10/05/2019   | 28/06/2019  |
| BSc               | FYBSc          | YEAR           | 05/04/2019   | 29/05/2019  |
| BA                | TYBA           | YEAR           | 15/04/2019   | 19/06/2019  |
| BA                | SYBA           | YEAR           | 13/04/2019   | 19/06/2019  |
| BA                | FYBA           | YEAR           | 02/04/2019   | 27/05/2019  |
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The faculty of science has the semester system. This system has been implemented for F. Y.B. Sc. and S. Y. B. Sc. An internal exam is conducted in middle of semester (mid semester exam) and semester end exam is conducted at the end of each term. As per the guidelines issued by exam section and IQAC various department conducts internal seminars, class test, and home assignments as per need. The home assignments are checked and correction are pointed during classes. PG Department of Marathi has been evaluating the students through continuous internal evaluation system such as group discussions, debates, paper presentations, internal seminars as a part of Choice Based credit System

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Various Departments prepare Annual Academic Calendar at the beginning of an academic year. The HOD's submit the Departmental Academic Calendars to IQAC. The activities planned include inauguration of various associations, Internal Seminars, Guest Lectures, Celebrations of days of importance, Extension Activities, Exam Schedule etc. The IQAC collects the Departmental Academic Calendars of all the Departments and prepare College Academic Calendar. The Academic Calendar of College contains, the yearly schedule of all the academic and extracurricular activities, ranging from the commencement of academic year to internal exams conducted in the college. The activities carried out by NSS, dates of Parent-Teacher Meet, meeting schedule of all Statutory Committees, the tentative dates of University exam, activities carried out by Student's Development Board, are also mentioned in the Academic Calendar of the College.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://mgv.org.in/harsulcollege/download/programme\\_outcomes.pdf](http://mgv.org.in/harsulcollege/download/programme_outcomes.pdf)

### 2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| PG             | MA             | Part-II (Marathi)        | 17  | 16  | 94.12           |
| PG             | MA             | Part-I (Marathi)         | 35  | 35  | 100             |
| UG             | BSc            | S.Y.B.Sc.                | 38  | 34  | 89.47           |
| UG             | BSc            | F.Y.B.Sc.                | 66  | 44  | 66.67           |
| UG             | BA             | T.Y.B.A.                 | 235   | 164   | 69.79           |
| UG             | BA             | S.Y.B.A.                 | 293   | 260   | 89.96           |
| UG             | BA             | F.Y.B.A.                 | 380   | 354   | 93.15           |

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://mgv.org.in/harsulcollege/download/Student\\_Satisfaction\\_Survey\\_2018-19.pdf](http://mgv.org.in/harsulcollege/download/Student_Satisfaction_Survey_2018-19.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Any Other (Specify)   | 0        | 0                          | 0                      | 0                               |

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar  | Name of the Dept.     | Date       |
|--|-----------------------|------------|
| State Level Seminar on Social History of Maharashtra : Caste, Class and Gender Perspective | Department Of History | 29/01/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
|-------------------------|-----------------|-----------------|---------------|----------|

|                               |                 |                                  |            |                        |
|-------------------------------|-----------------|----------------------------------|------------|------------------------|
| Best Innovative Teacher Award | Dr. M. P. Pagar | Savitribai Phule Pune University | 15/09/2018 | University Level Award |
| <a href="#">View File</a>     |                 |                                  |            |                        |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| 0                 | 0    | 0            | 0                    | 0                  | 15/06/2018           |
| No file uploaded. |      |              |                      |                    |                      |

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0     | 0        | 0             |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| NIL                    | 0                       |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type                      | Department         | Number of Publication | Average Impact Factor (if any) |
|---------------------------|--------------------|-----------------------|--------------------------------|
| National                  | MARATHI            | 2                     | 3.45                           |
| International             | PHYSICAL EDUCATION | 1                     | 5.13                           |
| International             | ENGLISH            | 1                     | 3.45                           |
| International             | HINDI              | 1                     | 5.13                           |
| International             | ECONOMICS          | 1                     | 3.45                           |
| International             | GEOGRAPHY          | 1                     | 3.45                           |
| International             | HISTORY            | 1                     | 3.45                           |
| <a href="#">View File</a> |                    |                       |                                |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department                | Number of Publication |
|---------------------------|-----------------------|
| HISTORY                   | 1                     |
| <a href="#">View File</a> |                       |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| 0                  | 0              | 0                | 2018                | 0              | 0   | 0   |
| No file uploaded.  |                |                  |                     |                |   |   |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| 0                  | 0              | 0                | 2018                | 0       | 0   | 0   |
| No file uploaded.  |                |                  |                     |         |   |   |

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 0             | 3        | 8     | 0     |
| Presented papers            | 0             | 3        | 8     | 0     |
| Resource persons            | 0             | 2        | 3     | 0     |
| <a href="#">View File</a>   |               |          |       |       |

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities                         | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| Workshop on Tribal Culture                      | Students Development Board SPPU              | 5  | 145  |
| District Level Literary Meet for youths         | Students Development Board SPPU              | 2  | 150  |
| One Day Poets Meet                              | Students Development Board SPPU              | 2  | 85   |
| Nirbhay Kanya Abhiyan Lecture Series            | Students Development Board SPPU              | 2  | 89   |
| Voters Awareness Rally Guest Lecture            | NSS  | 2  | 78   |
| YOGA Practice                                   | NSS  | 2  | 45   |
| Tree Plantation                                 | NSS  | 2  | 62   |
| Haemoglobin Check up of students                | NSS Ladies Forum                             | 4  | 56   |
| Guest lecture on Transportation Safety Measures | NSS  | 2  | 71   |
| Swachha Bharat Abhiyan                          | NSS  | 2  | 89   |
| <a href="#">View File</a>                       |  |  |  |

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------|-------------------|-----------------|------------------------------|
| NIL                  | NIL               | NIL             | 0                            |
| No file uploaded.    |                   |                 |                              |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme                              | Organising unit/Agency/collaborating agency | Name of the activity      | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---------------------------|--|--|
| AIDS Awareness Campaign                         | NSS   | AIDS Awareness            | 2  | 54   |
| Swachha Bharat Abhiyan                          | NSS   | Swachh Bharat             | 2  | 89   |
| Guest lecture on Transportation Safety Measures | NSS   | Road and Safety Awareness | 2  | 71   |
| Voters Awareness Rally and Guest Lecture        | NSS   | Rally and Guest Lecture   | 2  | 78   |
| Haemoglobin Check up of students                | NSS and Ladies Forum                        | Haemoglobin Check up      | 4  | 56   |
| Guest Lecture on Female Health Issues           | Ladies Forum                                | Guest Lecture             | 3  | 55   |
| <a href="#">View File</a>                       |   |                           |  |  |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| NIL                | 0           | NIL                         | 0        |
| No file uploaded.  |             |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
| NIL               | NIL                  | NIL   | 15/06/2018    | 15/06/2019  | 0           |
| No file uploaded. |                      |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of |
|--------------|--------------------|--------------------|-----------|
|--------------|--------------------|--------------------|-----------|

|                   |            |     |   |
|-------------------|------------|-----|---|
|                   |            |     | students/teachers participated under MoUs |
| NIL               | 15/06/2018 | NIL | 0   |
| No file uploaded. |            |     |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

|  |  |
|--|--|
| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| 121500   | 91015  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities  | Existing or Newly Added |
|---|-------------------------|
| Seminar halls with ICT facilities                               | Existing                |
| Classrooms with LCD facilities                                  | Existing                |
| Seminar Halls   | Existing                |
| Laboratories  | Existing                |
| Class rooms   | Existing                |
| Campus Area   | Existing                |
| Value of the equipment purchased during the year (rs. in lakhs) | Newly Added             |
| Classrooms with Wi-Fi OR LAN                                    | Existing                |
| No file uploaded.   |                         |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| VRIDDHI SOFTWARE          | Partially                                 | 2.0     | 2017               |

4.2.2 – Library Services

| Library Service Type      | Existing |         | Newly Added |      | Total |         |
|---------------------------|----------|---------|-------------|------|-------|---------|
|                           |          |         |             |      |       |         |
| Text Books                | 3360     | 429739  | 38          | 6895 | 3398  | 436634  |
| Reference Books           | 5355     | 1866032 | 0           | 0    | 5355  | 1866032 |
| e-Books                   | 17       | 0       | 25          | 0    | 42    | 0       |
| Journals                  | 34       | 10275   | 0           | 0    | 34    | 10275   |
| CD & Video                | 12       | 770     | 13          | 850  | 25    | 1620    |
| <a href="#">View File</a> |          |         |             |      |       |         |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
|---------------------|--------------------|---------------------------------------|-----------------------------|

|                   |     |     |            |
|-------------------|-----|-----|------------|
| NIL               | NIL | NIL | 15/06/2018 |
| No file uploaded. |     |     |            |

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

| Type         | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office   | Departments | Available Bandwidth (MBPS/GBPS) | Others   |
|--------------|-----------------|--------------|----------|------------------|------------------|----------|-------------|---------------------------------|----------|
| Existing     | 15              | 1            | 1        | 15               | 0                | 1        | 8           | 10                              | 0        |
| Added        | 0               | 0            | 0        | 0                | 0                | 0        | 0           | 0                               | 0        |
| <b>Total</b> | <b>15</b>       | <b>1</b>     | <b>1</b> | <b>15</b>        | <b>0</b>         | <b>1</b> | <b>8</b>    | <b>10</b>                       | <b>0</b> |

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|               |
|---------------|
| 10 MBPS/ GBPS |
|---------------|

##### 4.3.3 – Facility for e-content

| Name of the e-content development facility                | Provide the link of the videos and media centre and recording facility |
|---|--|
| IIRS Outreach Programme (Online course on Remote Sensing) | <a href="https://www.iirs.gov.in/">https://www.iirs.gov.in/</a>        |

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 0.25                                   | 6750   | 2.5                                    | 278740   |

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has established systems and procedures for maintaining and utilizing physical facilities. The physical and academic facility policy would provide the basis for equitable allocation and efficient utilization of facility based on the critical needs of educational research and administrative activities. All the Physical, Academic and Support facilities are augmented and maintained through various College Committees, such as College Development Committee (CDC), Purchase Committee, Library Committee, Campus Development and Beautification Committee. Central coordination of facility allocation will ensure the effective and optimal utilization of the facilities. The policy would help to 1. Establish standard procedures for the use of physical and academic facilities. 2. Properly schedule different activities without any hindrance. 3. Increase the degree of communication and coordination among different users and caretakers. SCOPE OF POLICY: This policy is intended to cover the following types of facilities in the college: • Academic and Administrative offices • Classrooms, Seminar Hall • Gymkhana and Sport facility • Library and Study Room • Computer Laboratory DEAD STOCK: Dead Stock register is maintained and updated regularly. Dead Stock verification and inspection is carried out during the internal audit at the end of the academic year. Any discrepancy in stock is brought to the notice of the concerned. CLASSROOM

**UTILIZATION:** Classroom utilization Schedule is decided by Time Table committee. The time table is designed by the concerned committee in such a way, that the available classrooms are used optimally. Classrooms can be used for other academic activities and events, when there is no instructional schedule. Use of the classrooms for these activities must be made with prior permission of the authority. **ACADEMIC ADMINISTRATIVE OFFICE:** Office space is allocated to administrative staff. Administrative office includes, Principal's cabin and Accountant's cabin. It also includes sections for Senior Clerk, Clerical Department, Scholarships and Admission Counters. A Separate Department is allotted to the Exam Section. **CONFERENCE HALL:** Conference hall and other classrooms are allotted as per the student strength for conducting the classes. These are sometimes allotted for the following additional activities: • General staff meeting. • Workshops and Seminars • Co-curricular and Cultural Activities. • Any other event permitted by the Principal. Occasionally some external agencies are allowed to use physical facilities available in the college such as college ground, conference hall as per request. While granting permission to the external agencies the care is taken so that academic classes and other academic activities in the college are not disturbed. **GYMNASIUM SPORT FACILITY:** The sports facilities available in college are used for sports education, training, competitions and recreation by the students, faculty and staff members of the college. The rules regarding utilization of sport facilities are laid down by the college authorities. Instructions are given to all the user regarding the appropriate use and maintenance of the sports equipments by displaying notices on the notice boards. Identity Cards issued by the college are required for using sports equipments for practice. Attendance register is maintained by the Sports Department.

[http://mgv.org.in/harsulcollege/download/Utilisation\\_and\\_Maintenance\\_Policy.pdf](http://mgv.org.in/harsulcollege/download/Utilisation_and_Maintenance_Policy.pdf)

## **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

### **5.1 – Student Support**

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme  | Number of students | Amount in Rupees |
|--------------------------------------|---|--------------------|------------------|
| Financial Support from institution   | Karmaveer Bhaurav Patil Earn and Learn Scheme by College and SPPU | 43                 | 122670           |
| Financial Support from Other Sources |   |                    |                  |
| a) National                          | Government Scholarship Scheme                                     | 945                | 5301470          |
| b) International                     | Nil   | 0                  | 0                |
| <a href="#">View File</a>            |   |                    |                  |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved   |
|---|-----------------------|-----------------------------|---------------------|
| Counselling for girl students             | 08/03/2019            | 52                          | Ladies Forum        |
| Counselling for girl students             | 03/01/2019            | 62                          | Ladies Forum        |
| Counselling (Admission)                   | 15/06/2018            | 300                         | All Faculty Members |



|   |            |    |  |
|---|------------|----|--|
| YOGA Day  | 21/06/2018 | 50 | Sports Department  |
| Skill Development Workshop                                  | 13/02/2019 | 87 | Students Development Department SPPU and Arts, Science Commerce College Harsul |
| Dr. M. R. Jayakar Employability Skill Development Programme | 01/10/2018 | 60 | Savitribai Phule Pune University and Arts Science and Commerce College Harsul  |
| <a href="#">View File</a>                                   |            |    |  |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year                      | Name of the scheme        | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|---------------------------|---------------------------|--|--|--|---------------------------|
| 2018                      | Competitive Exam Guidance | 135  | 0  | 0  | 0                         |
| 2019                      | Career Counselling        | 0  | 127  | 0  | 0                         |
| <a href="#">View File</a> |                           |  |  |  |                           |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 0                         | 0                              | 0   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| NIL                           | 0                               | 0                         | NIL                           | 0                               | 0                         |
| No file uploaded.             |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2019 | 10   | B.A.                     | Marathi                   | Arts, Science Commerce     | M.A.                          |

|                           |   |      |           |   |      |
|---------------------------|---|------|-----------|---|------|
|                           |   |      |           | College,<br>Harsul  |      |
| 2019                      | 5 | B.A. | Geography | LVH College,<br>Nashik  | M.A. |
| 2019                      | 4 | B.A. | English   | KVN Naik<br>Arts,<br>Science &<br>Commerce<br>College<br>Nashik | M.A. |
| <a href="#">View File</a> |   |      |           |   |      |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items             | Number of students selected/ qualifying |
|-------------------|---|
| Any Other         | 0                                       |
| No file uploaded. |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                                 | Level       | Number of Participants |
|--|-------------|------------------------|
| Kho-Kho                                  | Institution | 45                     |
| Volley Ball                              | Institution | 35                     |
| Cricket                                  | Institution | 33                     |
| Cycling Competition                      | Divisional  | 44                     |
| Atheletics (Running 100m,<br>500m, 5 Km) | Institution | 52                     |
| Traditional Costume<br>Competition       | Institution | 22                     |
| Cooking Competition                      | Institution | 10                     |
| Hair style Competition                   | Institution | 10                     |
| Mehandi Competition                      | Institution | 15                     |
| Rangoli Competition                      | Institution | 33                     |
| <a href="#">View File</a>                |             |                        |

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year              | Name of the award/medal | National/<br>Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------|-------------------------|---------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2018              | NIL                     | National                  | 0                           | 0                             | 0                 | NIL                 |
| 2018              | NIL                     | Internatio<br>nal         | 0                           | 0                             | 0                 | NIL                 |
| No file uploaded. |                         |                           |                             |                               |                   |                     |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a Student Council which looks after students' welfare through

its various activities/ programs. It is constituted before the commencement of new academic session as per the provision in the 40(2) (B) of Maharashtra University Act, 1994. The constitution of this council is as follow: 1) Principal - Chairman 2) One Teacher 3) NSS Program Officer 4) Director of Sports and Physical Education. 5) Topper student from each class. 6) Two lady student members - nominated by principal. 7) Representative from NSS, Sports and cultural activities - nominated by principal. 8) University Representative of the college Elected by student members of the Student Council. Activities Performed by the Student Council: • Student Council looks after the welfare of the students. • Personal academic and other problems of students are conveyed to the Principal and efforts are taken for resolving them. • To initiate and coordinate organization of different subject forum activities for overall development of the students. Student representatives from our college, actively participated in various academic and extra- academic activities, conducted in the college. The following committees have student representatives. College Development Committee, IQAC, Library Advisory Committee, National Service Scheme, Women's Grievance Redressal Cell. Student's Welfare Department of the college organized, several student centric and developmental activities, during the academic year 2018-2019 as follows. 1) Disaster Management Training Workshop Student Development Board conducted a Two day Disaster Management Workshop in association with Savitribai Phule Pune University, on 22nd and 23rd February, 2019. 2) Skill Development Workshop A Two Day Skill Development Workshop, was organized in the college for the students, on 13th and 14th February 2019. Dr. Prem P. Parmar was invited as the Resource Person for this workshop. 3) A District Level Workshop on Tribal Culture and Folklore A One Day District Level workshop was organized in association with Students Development Board, SPPU on 26th February 2019 in the college.. Hon. L K. Bhoje was invited as the Chief Guest and Resource Person for this workshop. Various Folk Groups from the surrounding Tribal villages were invited and they presented Folk Songs, Tribal dances and Skits presenting the glimpses of Tribal Culture and Folklore. Students from Various colleges participated in the workshop. 4) District Level Literary Meet for Youth A District Level Literary Meet was conducted in the college on 15th February ,2019 to celebrate the Silver Jubilee Year of the college. Total 202 students participated in the meet. Renowned Marathi Poet and Artist, Hon. Vishnu Thore was invited as the Chief Guest for the function. Students belonging to Different colleges from Nashik district participated in the literary activities in the Literary Meet such as Group Discussion, Poetry Recitation etc. 5) Nirbhaya Kanya Abhiyan The students Development Board, ASC College Harsul, conducted a Three Day Nirbhaya Kanya Abhiyan exclusively for the female students of the college, during 30th Jan 2019 to 1st February 2019 in association with SPPU. Total 75 female students from the college participated in this programme.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

35

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college is governed by the parent institute Mahatma Gandhi Vidyamandir. The College promotes a culture of participative management and decentralization of administrative and academic work. The college development committee has been constituted in the college which is the decision-making statutory body. Management representatives and senior staff members are nominated as members of College Development Committee (CDC). This committee helps the management, in deciding upon strategic planning and decision making. All the concerned academic and administrative issues are discussed in the meetings of CDC and recommendations are communicated to the parent institute Mahatma Gandhi Vidyamandir. The IQAC functions under CDC and keeps regular watch on attainment of quality at all levels in all types of activities. The parent institute - MG Vidyamandir, has constituted various committees at Management Level such as NAAC Committee, Skill Development Committee, Women's Grievance Redressal Cell, RUSA Committee, UGC Committee, Examination Committee, Purchase Committee etc. and various College Level Committees work as per the guidelines prescribed by them. Principal is the administrative and academic head of the college. Vice-principal assists the Principal in carrying out administrative and academic work. Vice Principal and Head of the Departments work under the guidance of principal. Various committees are constituted by the Principal in consultation with the Vice-principal for smooth functioning of academic and administrative work. The Chairpersons of these committees and HOD's arrange meetings with their committee members and faculty members respectively, to discuss the plans and policies to be implemented. They take requisite permission from the principal for various academic and extension activities to be conducted in the college. Thus, de-centralization has resulted in ensuring smooth function as well as accountability

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type          | Details  |
|------------------------|--|
| Curriculum Development | The college is affiliated to SPPU, Pune and has to adhere to the syllabus designed by the University. Some of the faculty members are actively involved in syllabus framing committee of the University such as Board of Studies. These members convey the suggestions for the improvement of the syllabus to the University and accordingly syllabus is designed. Faculty members prepare Teaching Plans in accordance with the academic calendar before the beginning of every semester. Since the teaching plan is based on the academic calendar, the completion of courses can be ensured in time |
| Teaching and Learning  | The Management ensures effective and   |

efficient transaction of the Teaching Learning process by: A) Recruiting highly qualified and competent teaching faculty B) Promoting professional development of faculty members by providing support to them. 1. The faculty members are sanctioned Duty Leave for participating in Refresher, Orientation and Short- Term courses 2. To motivate and equip them in using modern pedagogical tools 3. To encourage them to pursue Ph.D and Research Projects and activities. 4. To provide financial assistance to them for attending National and International Seminars

Examination and Evaluation

The college has initiated continuous and comprehensive internal evaluation, in accordance with the norms and guidelines of Affiliating University- SPPU. Examination Committee prepares the examination schedule and it is communicated to the students through the notice board. Concerned teachers provide the information regarding the same in the classrooms. • The benchmarks of the evaluation include, attendance, tutorials, practical work, field visits, research projects, assignments, seminars, oral presentations and the score secured in the internal examination. • PG Programme in Marathi has Choice Based Credit System and internal evaluation is undertaken as per University rules. • All the teachers submit question papers of their respective subjects to the examination committee. The question papers for the internal examinations are prepared in a uniform pattern as per guidelines of University. • Syllabus for the internal examination is communicated to the students in advance by the concerned subject teachers. • Online internal marks are submitted to the university through teachers' Log in Account on the University Internal Examination Portal. • The College has appointed Internal Squad for the prevention of malpractices in the examination. • Mobiles are strictly prohibited in the examination hall. • Mark lists of the students are prepared after the evaluation and documented for the further clarification.

Research and Development

The college motivates the faculty

members to undertake Major/Minor research projects. The faculty is inspired / facilitated to participate in Regional, State, National and International conferences. Institute provides financial support in the form of TA / DA for the same. The Departments are encouraged to organize conferences/seminars and workshops. The faculty is encouraged to participate in the conferences, seminars and workshops and present/publish their research papers. The faculty is motivated to take up research work leading to M.Phil. and Ph.D.

Library, ICT and Physical Infrastructure / Instrumentation

The College has developed library facilities for modern teaching learning and research activity. The College Library caters to the academic needs of students, faculty, visitors and other user groups. The library has around 4000 Text Books and 5355 Reference Books. It subscribes 34 journals. Through INFLIBNET facility, library member can get access to over 4000 electronic journals. The college library provides facilities like circulation of books, reference service, reprography service, newspaper clippings, information display and notification, User Orientation / Information literacy and Reading Room facility. Almost all the faculty members follow ICT enabled teaching methods. The college has established systems and procedures for maintaining and utilizing physical facilities. All the physical, academic and support facilities are augmented and maintained through various college committees such as College Development Committee (CDC), Purchase Committee, Library Committee, Campus Development and Beautification Committee. Central coordination of facility allocation will ensure the effective and optimal utilization of the facilities

Human Resource Management

The faculty and the administrative staff are deputed to the training programs organized by the management and other institutes. The faculty members have been deputed to the programs like Refresher and Orientation courses.

Industry Interaction / Collaboration

We have tie up with Hindustan Computers, Malegaon for the office and Library management and "Vridhhi"

|                       |  |
|-----------------------|--|
|                       | Software.  |
| Admission of Students | From June 2013, the Online Admission Process has been started for all the courses. The students (UG and PG) fill the Merit forms online and then merit list is displayed on the college Notice Board. Admission Committees are constituted for providing necessary help, support and counselling to the students. The candidates are given admission through counselling following the statutory reservations and Norms of Savitribai Phule Pune University. Students are given admission to the respective courses as per the Merit List. The admission program is displayed in detail on the College notice board immediately after the declaration of Result by the University. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area        | Details   |
|--------------------------|---|
| Planning and Development | <p>The Vision and Mission Statement is uploaded on the institutional website • Physical and academic facilities: Utilization and Maintenance Policy and Academic Calendar are uploaded on the institutional website. • Use of ICT in the process of planning college events and activities • Institute uses personal emails for the dissemination of important notices and reports. E-governance is the integration of Information and Communication Technology, in all the working processes of the system. It aims to minimize the manual efforts and improve the communication, create transparent system, and most importantly, it is cost and time effective. • Institute is using Vriddhi software for Admissions, Examination, Finance Account, Employee, Library Modules.</p> |
| Administration           | <p>The college authorities are using MIS software for the supervision of all service modules in the office. • The Principal communicate with Governing Body members as well as the teaching and non-teaching staff through email. All the important administrative information including notices is communicated to the staff through the Social media like Whats-App, Group Messages System or Individual Messages. • The College Office and the campus is equipped with CCTV Cameras installed at</p>   |



|                               |  |
|-------------------------------|--|
|                               | various places. • Biometric attendance for all staff members. • IQAC collects information from the staff members through Google forms, Google Docs. • Google drive is used by the departments to keep departmental records.  |
| Finance and Accounts          | The accounts of the institution are maintained through the Tally software. • Vridhhi software is used for the transparent functioning of accounts. • Online salary generated through Online Sevatha Pranali.   |
| Student Admission and Support | Student Admission is carried out through the Students' Module of the Vridhhi software.   |
| Examination                   | Examination section uses "Vridhhi" Software for smooth functioning. This software can help in generating seat Numbers, Hall Tickets, F.Y.B.A Results, Class- wise Roll Call list, student fees Records. • Examination forms are filled online. • Internal mark submission is done through the Online Portal of the University. |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher         | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|-------------------------|--|--|-------------------|
| 2019 | Prof. D. K. Mandavdhare | Indian Agriculture : Problems and Prospects                                | Seminar / Conferences  | 1280              |
| 2019 | Dr. M. R. Deshmukh      | Workshop for Senate Members  | Workshop   | 1060              |
| 2019 | Prof. S. R. Pagar       | Indian Agriculture : Problems and Prospects                                | Seminar / Conferences  | 880               |
| 2019 | Prof. S. R. Pagar       | Impact of Water Scarcity in Maharashtra : An Inter-Disciplinary Issue.     | Seminar / Conferences  | 1240              |
| 2019 | Dr, M. P. Pagar         | Indian Agriculture : Problems and Prospects                                | Seminar / Conferences  | 640               |
| 2019 | Smt. V. B. Pedhekar     | Englsh Language and  | Seminar / Conferences  | 580               |



|                           |                         |  |                       |      |
|---------------------------|-------------------------|--|-----------------------|------|
|                           |                         | Skills of Teaching   |                       |      |
| 2019                      | Dr. Smt. P. J. Borse    | Bhashik Kaushalaya Ki Upyogita                                     | Seminar / Conferences | 580  |
| 2019                      | Dr. M. P. Pagar         | Earth Observations for Agricultural Monitoring                     | Seminar / Conferences | 7000 |
| 2018                      | Smt. S. K. Sanap        | Recent Trends in Language, Literature, Social Science and Commerce | Seminar / Conferences | 780  |
| 2018                      | Prof. D. K. Mandavdhare | Recent Trends in Language, Literature, Social Science and Commerce | Seminar / Conferences | 1320 |
| <a href="#">View File</a> |                         |  |                       |      |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year                      | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---------------------------|--|---|------------|------------|---|---|
| 2018                      | Staff Academy Lectures   |   | 15/07/2018 | 31/12/2018 | 13                                      | 0   |
| <a href="#">View File</a> |  |   |            |            |   |   |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date  | To date    | Duration |
|---|---------------------------------|------------|------------|----------|
| Orientation Programme                           | 1                               | 01/01/2018 | 30/01/2018 | 28       |
| Refresher Programme                             | 1                               | 11/10/2018 | 30/10/2018 | 21       |
| Refresher Programme                             | 1                               | 11/10/2018 | 30/10/2018 | 21       |
| Refresher Programme                             | 1                               | 02/07/2018 | 23/07/2018 | 21       |
| <a href="#">View File</a>                       |                                 |            |            |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 13        | 13        | 8            | 8         |

#### 6.3.5 – Welfare schemes for

| Teaching  | Non-teaching | Students             |
|---|--------------|----------------------|
| Travel allowance is provided to the faculties for attending the Conferences, Workshops and Training Programme | Nil          | Earn and Lean Scheme |

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the college are audited by the Govt. Auditor regularly as per the provision of the Maharashtra University Act 1994 and the state Government norms. The college has a mechanism for internal and external audit. The internal audit is carried out by the Chartered Accountant at the college level and audited by the Finance Branch of the Management The external audit is carried out by the Govt. auditors of the State Department as per the provisions of the Maharashtra University Act 1994. The Auditor General of Maharashtra state also audits from time to time

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| NIL  | 0                             | NA      |
| No file uploaded.  |                               |         |

#### 6.4.3 – Total corpus fund generated

|   |
|---|
| 0 |
|---|

### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |            | Internal |   |
|----------------|----------|------------|----------|---|
|                | Yes/No   | Agency     | Yes/No   | Authority                                   |
| Academic       | No       | NA         | No       | NA  |
| Administrative | Yes      | Government | Yes      | Parent Institute Mahatma Gandhi Vidyamandir |

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college believes in the overall development of students by acquiring inputs from various stakeholders including parents. The college has constituted Parent Teacher Association (PTA), which is not officially registered. However, during Parent Teacher Meeting (PTM) parents provides valuable suggestions for the development of the institution which are seriously taken into consideration. During these meetings, parents communicate views which students feel shy to communicate directly to the teacher about the College and the Departments. They also point put weaknesses of the college and suggest rectification

6.5.3 – Development programmes for support staff (at least three)

Computer Training to the office staff to handle the online admission and registration of students. Vriddhi software operating training was given to the office staff..

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The college has submitted proposals to affiliating university for starting Science Stream Under Graduate Course (B. Sc.). The proposal has been sanctioned by the SPPU. Accordingly, the college has started F. Y. B. Sc. in 2017-18 and S. Y. B. Sc in 2018-19. 2. The College has been imparting computer training to tribal students in association with Adarsh Computer Institute, Harsul. 3. The Department of Geography has started an online course in Remote Sensing. 4. The use of ICT in teaching-learning is encouraged. 5. The Department of History has published a special issue in an International peer Refereed and Indexed E-research Journal "Research Journey" (ISSN 2348-7143 dt. Jan 2019, Special Issue 102).

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | No  |
| c) ISO certification                   | No  |
| d) NBA or any other quality audit      | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC  | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2018 | Preparation of an Academic Calendar for the year 2018-19  | 20/06/2018              | 16/06/2018    | 20/06/2018  | 13                     |
| 2018 | Preparation and analysis of students database for the academic year 2018-19 (General/SC/ST/OBC/DIVYANG ), gender distribution of students and other details | 06/08/2018              | 20/07/2018    | 06/08/2018  | 13                     |
| 2018 | VRIDDHI Software operating training for the office staff for smooth operating of online   | 28/06/2018              | 28/06/2018    | 28/06/2018  | 7                      |

|                           |  |            |            |            |     |
|---------------------------|--|------------|------------|------------|-----|
|                           | admission process  |            |            |            |     |
| 2018                      | Organization of State Level Literary Meet  | 15/12/2018 | 15/12/2018 | 15/12/2018 | 100 |
| 2019                      | Organisation of State Level Seminar on Social History of Maharashtra : Caste, Class Gender Perspective sponsored by Savitribai Phule Pune University | 29/01/2019 | 29/01/2019 | 30/01/2019 | 44  |
| 2018                      | Regular Meetings of IQAC   | 18/07/2018 | 18/07/2018 | 18/07/2018 | 9   |
| 2018                      | Regular Meetings of IQAC   | 13/12/2018 | 13/12/2018 | 13/12/2018 | 10  |
| 2019                      | Regular Meetings of IQAC   | 09/01/2019 | 09/01/2019 | 09/01/2019 | 10  |
| <a href="#">View File</a> |  |            |            |            |     |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme         | Period from | Period To  | Number of Participants |      |
|--------------------------------|-------------|------------|------------------------|------|
|                                |             |            | Female                 | Male |
| Guest lecture on Gender Equity | 03/01/2019  | 03/01/2019 | 55                     | 17   |
| International Women's Day      | 08/03/2019  | 08/03/2019 | 40                     | 25   |
| Nirbhaya Kanya Abhiyan         | 30/01/2018  | 01/02/2019 | 89                     | 0    |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

.Energy being the valuable asset, its conservation and optimal usage is absolutely necessary. 1) All the staff members of the college are given instructions for careful usage of power and to switch off electrical appliances

and equipments whenever they are not in use. Instructions are given to the students to switch off the electric appliances before leaving the class. 2) Installation of power saving lights such as LED and CFL in college premises. 3) Students are encouraged to use bicycles instead of motorcycles. Bicycles were distributed to the students in association with an NGO from Nashik. 4) The SPPU has included "A Course in Environmental Awareness" as a compulsory component in the syllabus of second year B.A. course to create awareness among students about energy conservation and use of renewable energy resources. 5) The College has installed Solar System, sanctioned by BCUD, SPPU, Pune. 6) NSS activities such as, Plantation of trees in and around college campus and during special winter camp at an adopted village, Cleaning Campaigns, Plastic Kachara Mukti Abhiyan etc.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------|--------|-------------------------|
| Ramp/Rails      | Yes    | 1                       |
| Rest Rooms      | Yes    | 1                       |

#### 7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative   | Issues addressed     | Number of participating students and staff |
|------|--|--|------------|----------|--|----------------------|--|
| 2018 | 1  | 1  | 24/07/2018 | 1        | Cleaning Campaign  | Clean Environment    | 45   |
| 2018 | 1  | 1  | 01/08/2018 | 1        | Green Drive  | Plantation           | 25   |
| 2018 | 1  | 1  | 01/08/2018 | 1        | Distribution of fruits to patients in Rural hospital, Harsul | Service to Community | 35   |
| 2018 | 1  | 1  | 01/12/2018 | 1        | Observance of World AIDS Day                                 | Public Health        | 60   |

No file uploaded.

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                    | Date of publication | Follow up(max 100 words)  |
|--------------------------|---------------------|---|
| Code of Conduct Handbook | 18/07/2019          | Code of Conduct Handbook for various stake holders has been prepared and displayed. |

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|----------|---------------|-------------|------------------------|
|----------|---------------|-------------|------------------------|

|                                       |            |            |     |
|---------------------------------------|------------|------------|-----|
| Celebration of Independence Day       | 15/08/2018 | 15/08/2018 | 70  |
| Celebration of Republic Day           | 26/01/2019 | 26/01/2019 | 75  |
| World AIDs Prevention Day             | 01/12/2018 | 01/12/2018 | 60  |
| Social Justice Day                    | 26/06/2018 | 26/06/2018 | 70  |
| Celebration of National Integrity Day | 31/10/2018 | 31/10/2018 | 58  |
| August Kranti Din / Adiwasi Day       | 09/08/2018 | 09/08/2018 | 70  |
| Swami Vivekananda Birth Anniversary   | 12/01/2019 | 19/01/2019 | 105 |
| No file uploaded.                     |            |            |     |

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

|  |
|--|
| Installation of ample number of power saving LED lights in the college campus. |
| Installation of Solar System in the College                                    |
| Installation of Solar Lamps in the college campus                              |
| Plastic Kachara Mukti Abhiyan in the college                                   |
| Cleaning campaign  |
| Plantation of trees  |

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE 1 Title:** - To create awareness among girl students about health related issues. **Goals:** • To create awareness about health-related issues. • To provide psycho social counselling to students for maintaining psychological health. • To provide guidance for stress management. • To identify the girl students having haemoglobin deficiency and malnutrition. • To provide medical assistance to the girl students. **The Context:** Harsul and the surrounding region has been declared as "Tribal Zone" by the Govt. Of Maharashtra. Majority of our students are socially and economically backward. According to the motto of our institution "Bahujan Hitay Bahujan Sukhay", we are working sincerely for the welfare and betterment of this downtrodden section of society. As the saying goes 'Health is Wealth', girl students particularly in Tribal area suffer from common health issues such as Haemoglobin deficiency, Malnutrition, Depression, Stress related issues etc. Majority of the female students enrolled in college come from socially and economically backward families and are underweight. India has high prevalence of iron-deficiency, anaemia among women. Between 60-70 adolescent girls are anaemic, a condition that can result in adverse pregnancy outcomes or even maternal death, as well as reduced work productivity and impaired physical capabilities. In this context, it was felt that these girl students should be provided Medical and psychological counselling, guidance and assistance to tackle the problem. **Practice:** The Ladies Forum has been constituted for the purpose of providing a platform to the girl students. It addresses a wide range of issues, ranging from Psycho social counselling to Physical Health. The college is striving sincerely for the welfare and betterment of girl students and for the cause of gender equity. Academic year 2018-19 has been Silver Jubilee Year of the college. Therefore, it was decided

to focus on health issues of girl students. The Ladies Forum has organised Guest Lectures by Experts on Female Health Issues and have conducted sessions to overcome stress related issues among girl students. The Ladies Forum and National Service Scheme jointly organised a Health Check-up Camp for the girl students. The plan was worked out in association with a team from Rural Hospital, Harsul. The team of Medical Officers and supporting staff, with the necessary medical equipment and drugs- ( supplements- iron and folic acid tablets) conducted the physical check-up and the girl students diagnosed with anaemia and haemoglobin deficiency were given required supplements. Impact A large number of students participated in the camp and acquired knowledge about safeguarding their health. Some of the girl students were diagnosed with major health problems, and were advised to take advanced treatment. The medical experts also delivered lectures for preserving psychological health. Obstacles - The main reason of Anaemia and Malnutrition among girl students is, poor and inadequate diet. It is difficult to fulfil the dietary requirements of these students, which is the main cause of Anaemia. The college needs additional financial and human resources to tackle the issue.

**BEST PRACTICE 2 Title- Online course in Remote Sensing for Tribal Students by the Department of Geography. Goal - Skill Development of Tribal Students. To bridge the Urban -Tribal skill gap. The context: - Harsul and the surrounding region has been declared as „tribal zone? by the government. The motto of our institution is „Bahujan Hitay Bahujan Sukhay?. Accordingly the college continues to impart higher education to the tribals- who live in remote unapproachable area. Majority of our students belong to schedule tribes who are socially and economically deprived.**

Along with facilitating the participation of tribal students in higher education, the college is sincerely trying to bridge the skill gap between Tribal Students of the college and their Urban counterparts. The college is sincerely trying to enhance the technological abilities of the Tribal Students to make them competent to face the challenges of 21st century. Practice -- Today online education has clearly become one of the most popular and useful higher education alternatives. Online learning can be just as effective and useful as face to face learning. The ASC College, Harsul is situated in Tribal region and majority of the students belong to socio economically backward classes. The Department of Geography has started an online course in Remote Sensing for the students in association with The Indian Institute of Remote Sensing. This year 07 students have successfully completed this course. These students could play a key role in technological upgradation innovation and competitiveness. This online course has boosted the confidence of Tribal Students and is helping them to have a smooth transition from traditional academics to working career. Resources Required: Computers, Internet Connection. Obstacles: There are always Financial constraints. The other problems are unavailability of continuous supply of electricity and internet facility

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://mgv.org.in/harsulcollege/download/Best\\_Practices\\_Harsul\\_college.pdf](http://mgv.org.in/harsulcollege/download/Best_Practices_Harsul_college.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Performance of the Institution in one area distinctive to its Vision, Priority and Thrust Mahatma Gandhi Vidyamandir’s Arts, Science and Commerce College, Harsul was established in June, 1993 for providing Higher education to the Tribals, who were socially and economically deprived. The college is run by Mahatma Gandhi Vidyamandir- one of the leading and reputed educational Institute. The college has completed Silver Jubilee in the academic year



2018-19.Harsul and the surrounding region has been declared as Tribal Zone by the Government of Maharashtra.The college holds the distinction of being the only institution providing the facility of Higher education to the Tribal Students from the surrounding area. The devotional motto of the institution is "Bahujan Hitay Bahujan Sukhay". Accordingly, the college continues to impart higher education to theTribal Students, who live in remote, unapproachable area of Nashik District. Educational improvement is a stepping-stone to the economic and social development, and one of the effective means for the upliftment and empowerment of the tribal community. Today's age is an age of cut throat competition, and challenges. Students who belong to Tribal community have to compete with their Urban Counterparts who are easily exposed to the better educational facilities available in Cities. The Tribal Students from our college are educationally and socio-economically deprived. Therefore, we are determined to make them competent enough, so that they can face the challenges of the 21st Century. We have been sincerely and devotedly trying to motivate and encourage these students in competitive spirit and confidence. Our efforts are directed towards providing an opportunity and an environment that is inspiring and stimulating. Our Vision is 'Enrichment of society by providing educational facilities to the Tribal Community'. Our Mission is 'To impart education to the Tribal Students and make them more employable in the market.' Some of our Objectives are: To provide education to the Tribal Students. To achieve academic and social excellence. To increase the strength of female students. To impart quality education to the Tribal Students. To make the learners more employable. To work for the community development. To create learner-oriented atmosphere. These objectives are taken care of and highlighted in the policy and mission statement of the institution. The college uses education as the tool for empowering the students from adverse and poor socio-economic classes. Apart from the regular academic activities various extension activities are conducted in the college to make the students competent to face the challenges of today's age. The college has been celebrating Silver Jubilee in the current academic year. A large number of activities were conducted this year for the overall development of the Tribal Students. A State Level Literary Meet was organised in the college by 'Akhil Bhartiya Sahitya Parishad'. Renowned Literary figures from all over Maharashtra, participated in this Literary Fest. The Department of Geography has been conducting an online course in Remote Sensing for the students of TYBA. The Students' Development Board conducted the following activities 1 Skill Development Workshop 2 A Workshop on Tribal Culture and Folklore 3 District Level Youth Literary

Provide the weblink of the institution

[http://mgv.org.in/harsulcollege/download/Performance\\_of\\_the\\_institute.pdf](http://mgv.org.in/harsulcollege/download/Performance_of_the_institute.pdf)

### **8.Future Plans of Actions for Next Academic Year**

i) To submit proposals to the Affiliating University to start Post Graduate Courses. ii) To start certificate courses in Skill Development. iii) Enhancement of Infra-structure facilities iv) To motivate faculty members to acquire Ph D guide-ship, v) To acquire representation on Academic bodies of the Affiliating University. vi) To sign MOU with organisations and Institutions. vii) To strengthen the activities of Placement Cell. viii) To register the existing Alumni Association. ix) To organize certificate course in MODI Script for the under-graduate students.